



# April 2008 Performance & Utilization Report



### **Scorecard**

### Financial Management \*

- · Accounts Payable
- Accounts Receivable
- Payroll
- Domestic Travel
- Foreign Travel
- PCS (Enroute, Miscellaneous, Fixed Temporary Quarters, House Hunting Trip)
- PCS (Actual Temporary Quarters, Real Estate, Constructive Vouchers and All Other Vouchers)
- PCS (Relocation Income Tax Allowance (RITA) and Income Tax Reimbursement Allowance (ITRA)
- Relocation Assistance

### **Human Resources \*\***

- Agency Honor Awards
- Registration/Reimbursement for Off-Site Training
- Registration/Reimbursement for Internal Training
- SES Appointments
- SES CDP Mentor Appraisals
- HR & Training Web Site Development and Maintenance
- Retirement Estimates: 10-day, 20-day, 45-day
- Retirement Estimates: 10-day March 2008
- Retirement Requests: 10-day and 20-day
- eOPF
- Personnel Action Processing
- •Misc. Processing New Hires, Adv Sick Leave, Gov't Deposits & Redeposit, Financial Disclosure

### Data Source Key:

- \* NBID (NSSC Business Intelligence Datamart)
- \*\* Remedy
- \*\*\* Centergy Manager and Remedy
- \*\*\*\* Inquisite

### **Procurement \*\***

- Grants & Cooperative Agreements\*
- Grants & Cooperative Agreements Supplements
- SBIR/STTR Phase 1 & 2
- Unilateral SBIR/STTR Funding Modifications

### **Customer Contact Center \*\*\***

- Call Response Rate
- Initial Call Resolution
- Customer Inquiries

### **Quality Measurements**

- Payroll Process
- Domestic Travel
- Foreign Travel
- PCS Travel
- Awards Processing\*
- COS / PCS Relocation Assistance
- Grants and Cooperative Agreements
- SES Appointments
- Personnel Action Processing
- Benefits
- eOPF
- Training Purchases\*

### **Customer Satisfaction Surveys\*\*\*\***

- Domestic Travel
- Foreign Travel
- PCS Travel
- Customer Contact Center
- Training Purchases

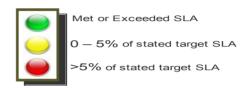
### **Customer Service Web**

- Visits By Center
- · Website Availability
- Document Imaging

### Scorecard – April Overall

Activity	MARCH
Payroll	<b>(G)</b>
Domestic Travel	G
Foreign Travel	G
PCS (6) Travel	G
PCS (15) Travel	G
PCS (30) Travel	G
Relocation Assistance- Prudential	G
Agency Honor Awards	G
Off-Site Training	Y
Internal Training <25K	G
Internal Training >25K	G
SES Appointments	G
SES CDP Mentor Appraisals	G
Retirement Estimate - 10 day	G
Retirement Estimate - 20 day	G
Retirement Estimate - 45 day	G
Retirement Processing - 10 day	G
Retirement Processing - 20 day	
eOPF	G
Personnel Action Processing	G
Grants	G
SBIR / STTR - Phase 1	
SBIR / STTR - Phase 2	G
Initial Call Resolution	G
Call Response Rate	B
Website Availability	<b>G</b>

Legend



### **Scorecard By Center – April**

Activity by Center	ARC	DFRC	GRC	GSFC	HQ	JSC	KSC	LaRC	MSFC	NSSC	ssc
Payroll	G	G	G	<b>G</b>	G	<b>G</b>	<b>(G)</b>	G	<b>G</b>	G	G
Domestic Travel	G	G	G	G	G	G	G	G	G	G	G
Foreign Travel	G		G	G	G	G	G	G	G		G
PCS (6) Travel	G	G	G	G	G	G	Y		G	<b>G</b>	G
PCS (15) Travel		G	G	G	G	G		G	G	G	
PCS (30) Travel				G							
Relocation Assistance - Prudential		G	G	G	g	G	G	G	G	G	G
Agency Honor Awards	G			G	g	G	G	G	G	G	G
Off-Site Training	Y	G	G	Y	g	G	G		R	G	G
Internal Training -<25K			G	G	G	G	G	G	G		
Internal Training ->25K			G			<b>G</b>			G		
SES Appointments					G						
SES CDP Mentor Appraisals											
Retirement Estimate - 10 day	G	G	G	G	<u> </u>	G	G	G	Y		B
Retirement Estimate - 20 day	g	R	B	G	G	G	Y	G	R		G
Retirement Estimate - 45 day		G	G	G			G	<b>B</b>	G		
Retirement Processing - 10 day	g		G		g	G	G	G	G		
Retirement Processing - 20 day											
eOPF	G	G	G	G	G	G	G	G	G	G	G
Personnel Action Processing	G	G	G	G	G	G	G	G	G	G	G
Grants	G		G	G	G	G		G	G	G	
SBIR / STTR - Phase 1											
SBIR / STTR - Phase 2	G	G		G							G
Initial Call Resolution RELEASED - Printed documents	may be ol	bsolete; va	lidate prio	r to use.	G	G	G	G	G	G	G

April 2008

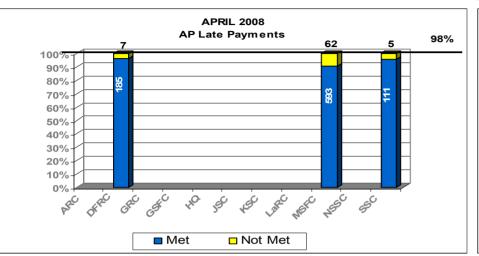
### Scorecard – By Month

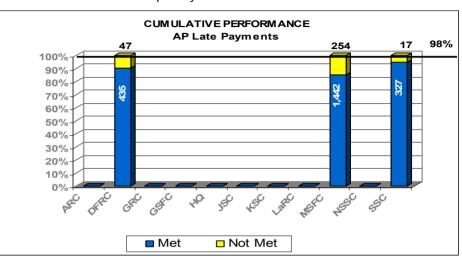
Activity by Center	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jly	Aug	Sep
Payroll	G	G	G	<b>G</b>	<b>G</b>	G	G					
Domestic Travel	G	G	G	G	G	G	G					
Foreign Travel	G	G	G	G	G	G	G					
PCS (6) Travel	G	G	G	G	G	G	G					
PCS (15) Travel	G	G	G	G	G	G	G					
PCS (30) Travel	G	G	G	G	G		G					
Relocation Assistance	G	G	G	G	G	G	G					
Agency Honor Awards	G	G	G	G	G	G	G					
Off-Site Training	G	G	G	G	G	G	Y					
Internal Training <25K	G	G	G	G	G	G	G					
Internal Training >25K	G	G	G	G	G	G	G					
SES Appointments	G	G	G	8	G	G	G					
SES CDP Mentor Appraisals	G	G	G		G	G						
Retirement Estimate - 10 day				G	B	B	G					
Retirement Estimate - 20 day				G	G	B	G					
Retirement Estimate - 45 day				G	G	G	G					
Retirement Processing - 10 day				G	G	G	G					
Retirement Processing - 20 day												
eOPF				G	B	B	G					
Personnel Action Processing				G	G	G	G					
Grants	G	G	G	G	G	G	G					
SBIR / STTR - Phase 1			G	G	G							
SBIR / STTR - Phase 2			G	G	G		G					
Initial Call Resolution	G	G	G	G	G	G	G					
Call Response Rate	G	B	G	B	B	B	B					
Website Availability	G	G	G	<b>(G)</b>	<b>(G)</b>	G	G					
PELEASED - Printed document	/mm											

### Financial Management - Accounts Payable

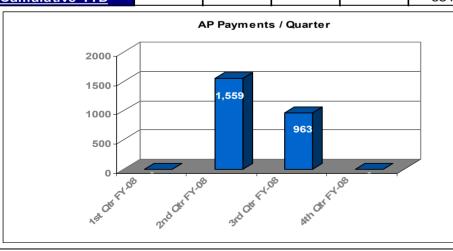
### AP - Late Payments - Count

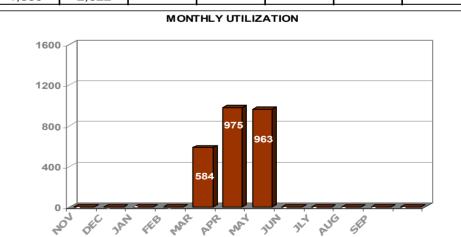
Service Level Indicator: Metric measure non-credit card invoices paid timely in accordance with Prompt Payment Act.





Goal	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JLY	AUG	<u>SEPT</u>
98%					88.7%	81.7%	92.3%					
Cumulative YTD					584	1,559	2,522					





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Assessment:

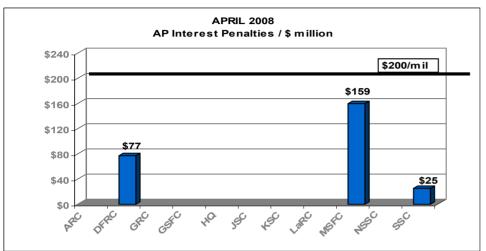
RELEASED - Printed documents may be obsolete; validate prior to use.

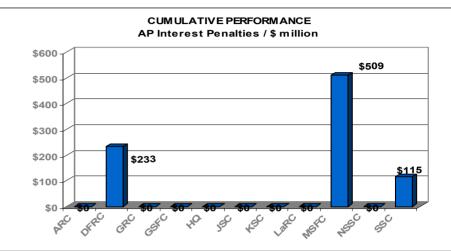
April 2008

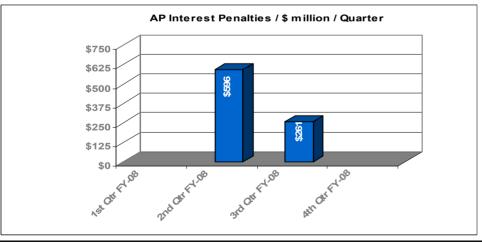
### Financial Management - Accounts Payable

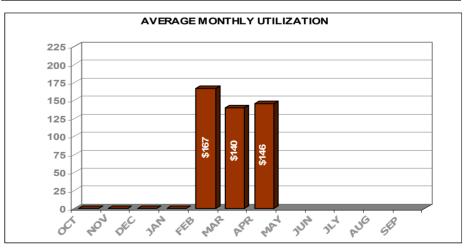
#### AP - Interest Penalties - USD

**Service Level Indicator:** Metric measures interest penalties paid in accordance with the Prompt Payment Act. Amounts include all payment types subject to the Act. Metric is calculated as "dollars: of interest per \$1 million in total payments." The metric goal is <= \$200 per million.







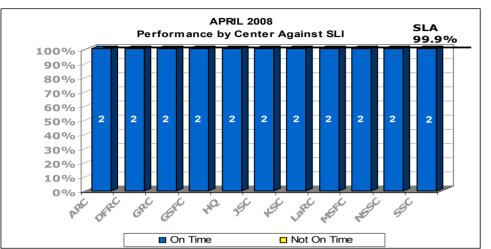


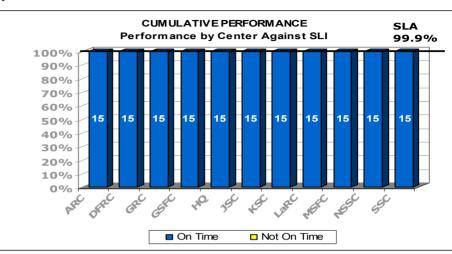
Assessment:

### Financial Management - Payroll

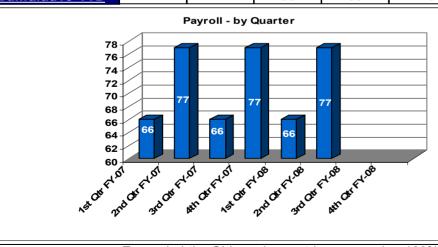
#### **PAYROLL**

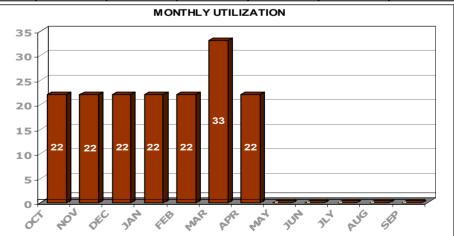
Service Level Indicator: Process 99.9% of payroll/time & attendance accurately and on-time.





Goal		OCT	NOV	DEC	<u>JAN</u>	<u>FEB</u>	MAR	<u>APR</u>	MAY	JUN	<u>JLY</u>	<u>AUG</u>	<u>SEPT</u>
99.9%		100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%					
Cumulat	ive YTD	22	44	66	88	110	143	165					



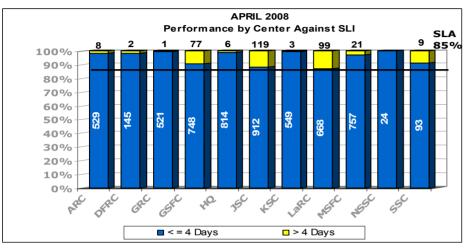


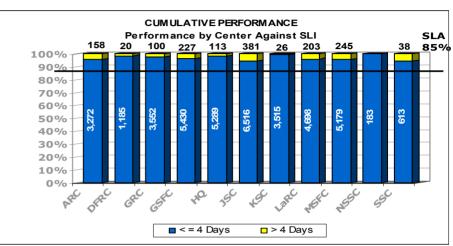
Assessment: Exceeded the SLI requirement by processing 100% of Payroll/Time & Attendance accurately and on time for all reporting periods in FY 2008

### Financial Management - Domestic Travel

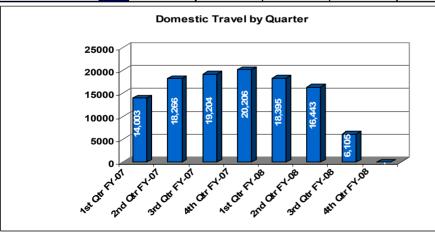
#### **DOMESTIC TRAVEL - FY 08**

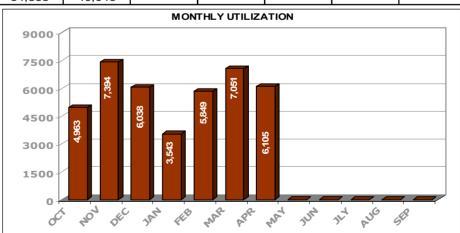
Service Level Indicator: Validate and process 85% of domestic travel vouchers within 4 business days of receipt of a complete voucher (including adequate funding).





Goal		OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	<u>JLY</u>	AUG	SEPT
85%		99.03%	98.84%	89.09%	95.57%	98.62%	98.09%	94.35%					
Cumulativ	/e YTD	4,963	12,357	18,395	21,938	27,787	34,838	40,943					



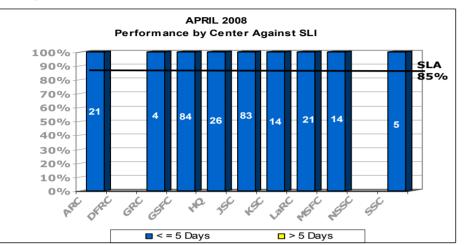


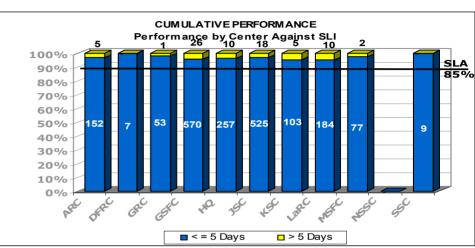
Assessment: Processed 94.4% of Domestic Travel Vouchers within 4 business days of receipt of completed voucher for the month of April. Average processing days for the April reporting period was 3.05 days.

### Financial Management - Foreign Travel

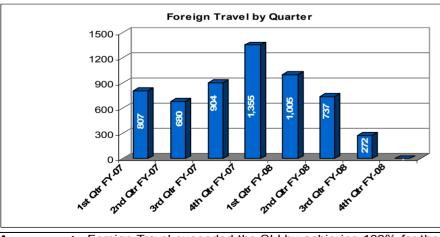
#### **FOREIGN TRAVEL**

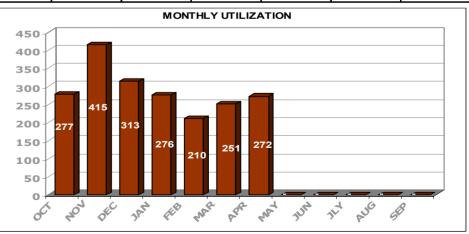
Service Level Indicator: Validate and process 85% of foreign travel vouchers within 5 business days of receipt of a complete voucher (including adequate funding).





Goal		<u>OCT</u>	NOV	DEC	<u>JAN</u>	<u>FEB</u>	MAR	<u>APR</u>	MAY	<u>JUN</u>	<u>JLY</u>	<u>AUG</u>	<u>SEPT</u>
85%		92.78%	96.14%	91.37%	97.10%	97.14%	100.00%	100.00%					
Cumulati	ive YTD	277	692	1,005	1,281	1,491	1,742	2,014					



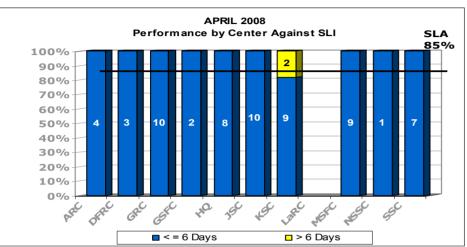


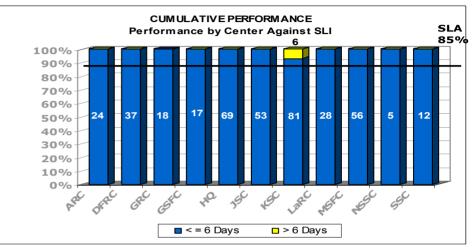
Assessment: Foreign Travel exceeded the SLI by achieving 100% for the month of April. Average Processing Days for the April reporting period was 1.43 days.

# Financial Management – PCS: Enroute, Miscellaneous, Fixed Temporary Quarters, House Hunting Trip

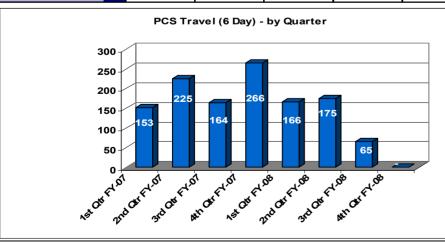
#### PCS TRAVEL - Enroute, Miscellaneous, Fixed Temporary Quarters, House Hunting Trip

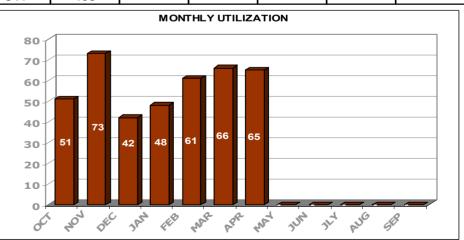
**Service Level Indicator:** Validate and process 85% of PCS travel vouchers within 6 business days of receipt of a complete voucher (including adequate funding).





Goal		OCT	NOV	DEC	<u>JAN</u>	<u>FEB</u>	MAR	APR	MAY	<u>JUN</u>	<u>JLY</u>	<u>AUG</u>	<u>SEPT</u>
85%		100.00%	98.63%	97.62%	100.00%	98.36%	98.48%	96.92%					
Cumulativ	re YTD	51	124	166	214	275	341	406					





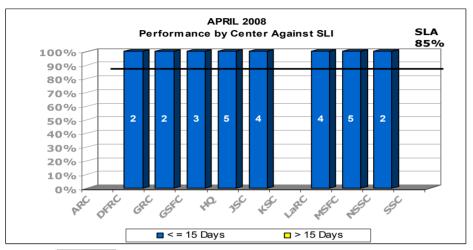
Assessment: Exceeded the SLI requirements by processing 96.92% of PCS Vouchers within 6 business days of receipt of completed voucher for the month of ARELEASED Printed decuments may be obsolete; validate prior to use.

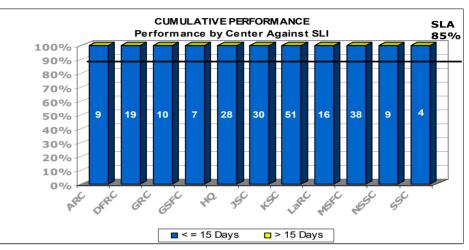
April 2008

# Financial Management – PCS: Actual Temporary Quarters, Real Estate, Constructive, & All Other Vouchers

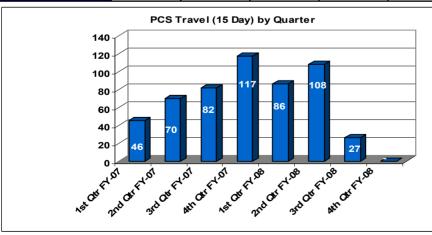
#### PCS TRAVEL - Actual Temporary Quarters, Real Estate, Constructive, & all Other Vouchers

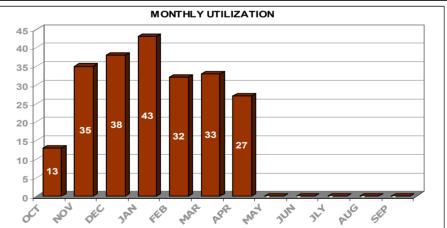
Service Level Indicator: Validate and process 85% of PCS travel vouchers within 15 business days of receipt of a complete voucher (including adequate funding).





Goal		OCT	NOV	DEC	<u>JAN</u>	FEB	MAR	APR	MAY	JUN	<u>JLY</u>	<u>AUG</u>	SEPT
85%		100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%					
Cumulat	ive YTD	13	48	86	129	161	194	221					



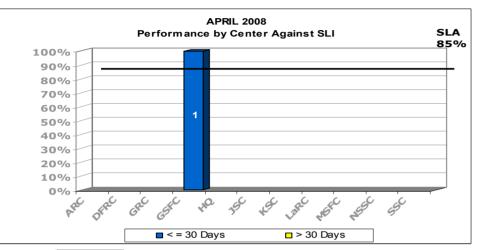


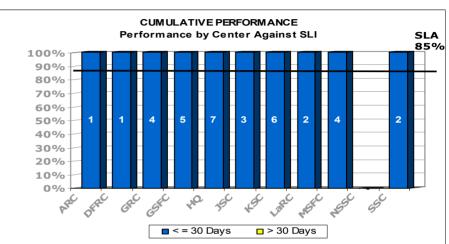
Assessment: Exceeded the SLI requirement by processing 100% of PCS Vouchers within 15 business days of receipt of completed voucher for the month of April. Average processing time for April was 3.3 days.

### Financial Management - PCS: RITA and ITRA

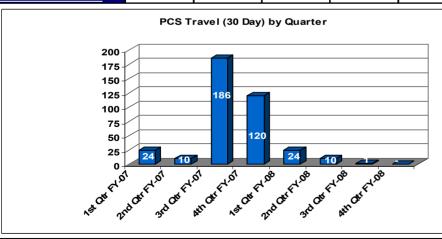
#### **PCS TRAVEL - RITA and ITRA**

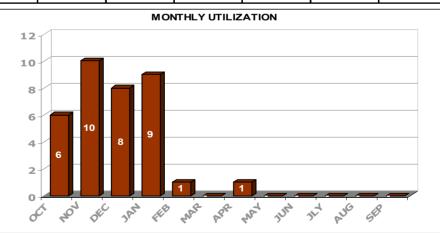
Service Level Indicator: Validate and process 85% of RITA and ITRA travel vouchers within 30 business days of receipt of a complete voucher (including adequate funding).





Goal		OCT	NOV	DEC	<u>JAN</u>	<u>FEB</u>	MAR	APR	MAY	JUN	<u>JLY</u>	<u>AUG</u>	<u>SEPT</u>
85%		100.00%	100.00%	100.00%	100.00%	100.00%	0.00%	100.00%					
Cumulati	ve YTD	6	16	24	33	34	34	35					



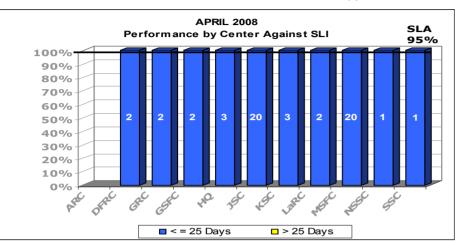


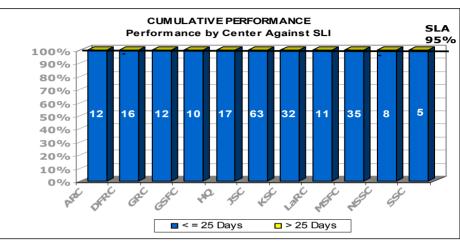
Assessment: There was one RITA and ITRA Voucher processed for the month of April. Average processing time for April was 5.0 days.

### Financial Management - Relocation Assistance Prudential

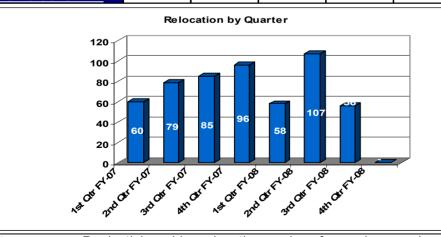
#### **RELOCATION ASSISTANCE**

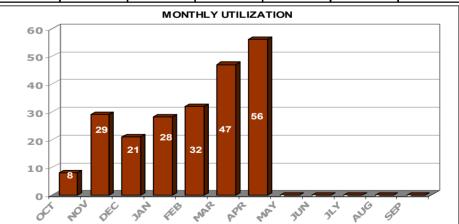
Service Level Indicator: 95% of PCS travel orders are approved within 25 business days - Prudential





<u>Goal</u>		<u>OCT</u>	NOV	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	MAR	<u>APR</u>	MAY	<u>JUN</u>	<u>JLY</u>	<u>AUG</u>	<u>SEPT</u>
95%		100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%					
Cumulati	ve YTD	8	37	58	86	118	165	221					



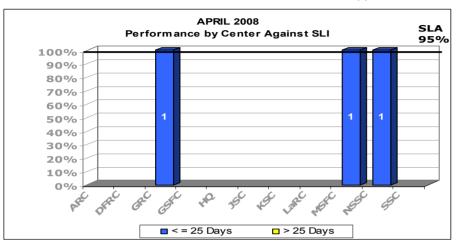


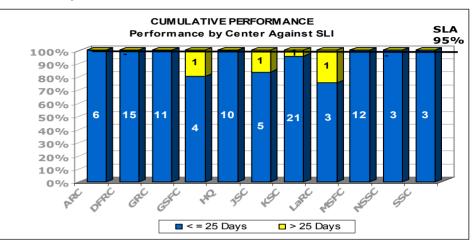
Assessment: Prudential provides relocation services for employees who entered the program after October 1, 2007. Cartus will continue to provide relocation services for employees who entered the program prior to Sept. 30, 2007.

## Financial Management - Relocation Assistance Cartus

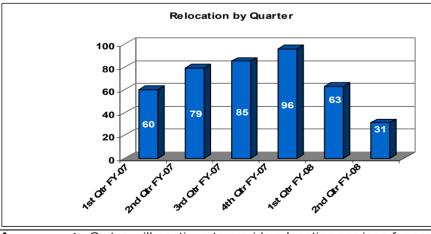
#### **PCS Relocation Assistance**

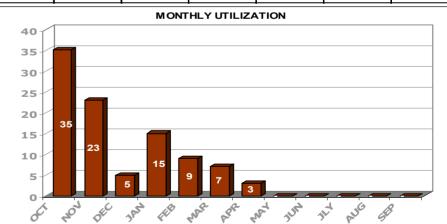
Service Level Indicator: 95% of PCS travel orders are approved within 25 business days - CARTUS





Goal	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JLY	AUG	SEPT
95%	100.00%	100.00%	80.00%	93.33%	100.00%	71.43%	100.00%					
Cumulative YTD	35	58	63	78	87	94	97					



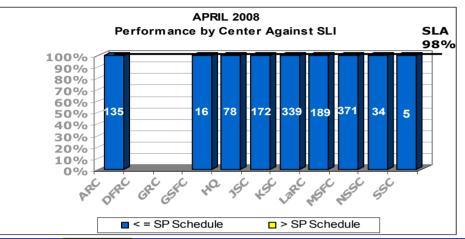


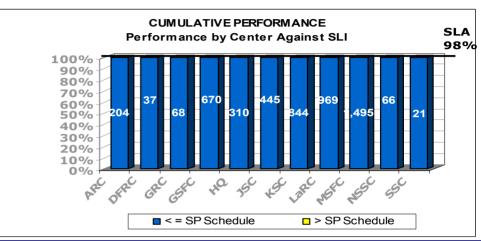
Assessment: Cartus will continue to provide relocation services for employees who entered the program prior to Sept. 30, 2007.

### Human Resources Agency Honor Awards

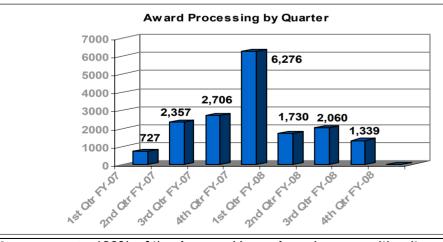
### **AGENCY HONOR AWARDS**

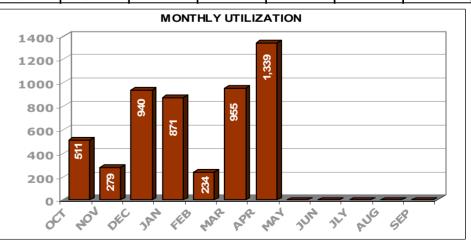
**Service Level Indicator:** 98% Awards/recognition item/supplies delivered to Center Awards Officer POC/recipient accurately and on-time when requested. In no case will awards/recognition items/supplies be delivered on or after scheduled dates for awards ceremonies.





Goal		OCT	NOV	DEC	<u>JAN</u>	FEB	MAR	APR	MAY	JUN	<u>JLY</u>	AUG	SEPT
98%		100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%					
Cumulativ	ve YTD	511	790	1,730	2,601	2,835	3,790	5,129					



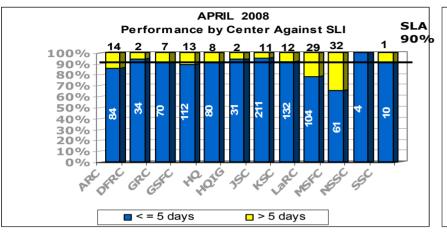


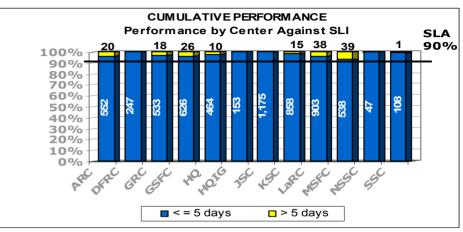
Assessment: 100% of the Agency Honor Awards, recognition items, and supplies were delivered accurately and on-time for the month of April.

## Human Resources – Registration/Reimbursement for Off-site Training

### REGISTRATION/REIMBURSEMENT FOR OFF-SITE TRAINING

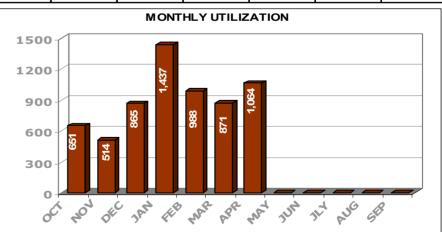
**Service Level Indicator:** 90% of purchasing, registration, and confirmation activities for those external (off-site) training purchases that can be purchased with a credit card shall be completed accurately within 5 business days of receipt of an approved training request.





Goal		<u>OCT</u>	NOV	DEC	<u>JAN</u>	<u>FEB</u>	MAR	<u>APR</u>	MAY	<u>JUN</u>	<u>JLY</u>	<u>AUG</u>	<u>SEPT</u>
90%		96.93%	100.00%	99.77%	99.93%	99.39%	97.01%	87.69%					
Cumulat	ive YTD	651	1,165	2,030	3,467	4,455	5,326	6,390					



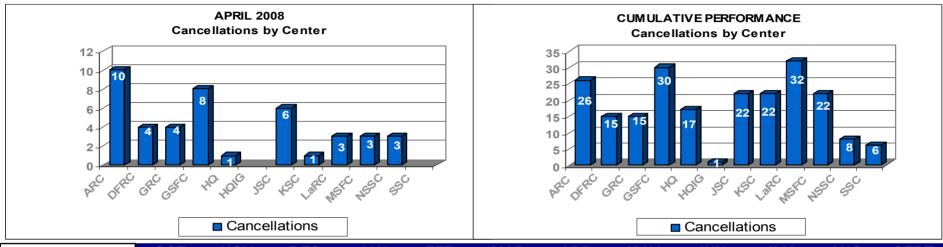


Assessment: 87.69% of the 1064 total off-site training requests were completed within the required SLI. There was extensive leave for personal and family reasons and training during the period within the Procurement team. Two vacancy announcements were unfilled dRELEASED: Printed documents may be obsolete; validate prior to use.

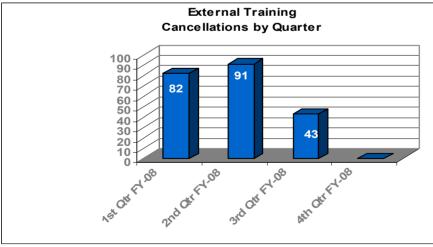
## Human Resources – Registration/Reimbursement for Off-site Training

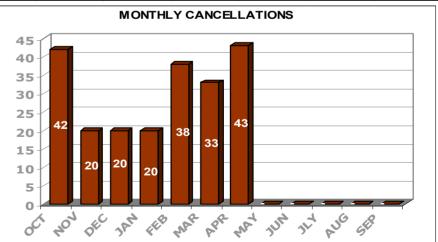
### **OFF-SITE TRAINING - CANCELLATIONS**

Number of individual training registrations resulting in purchase and then center cancellation.



	<u>oct</u>	<u>NOV</u>	DEC	<u>JAN</u>	<u>FEB</u>	MAR	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JLY</u>	<u>AUG</u>	SEPT
<b>Cumulative YTD</b>	42	62	82	102	140	173	216					



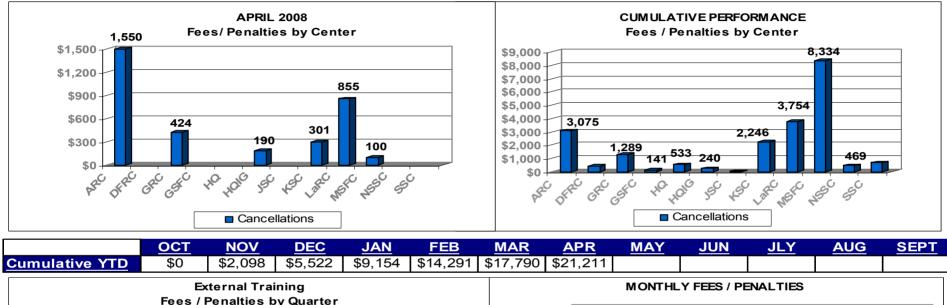


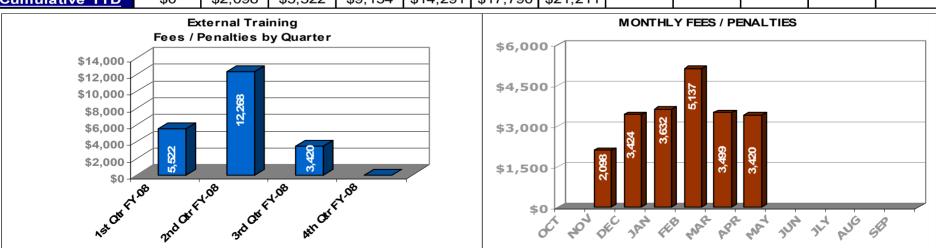
Assessment: The seven-month average number of cancellations is 30.8. April continues to trend higher than the monthly (FY08) average.

## Human Resources – Registration/Reimbursement for Off-site Training

### **OFF-SITE TRAINING - CANCELLATIONS**

External Fees and Penalties as a result of center cancellations.



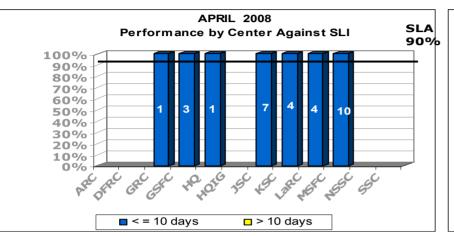


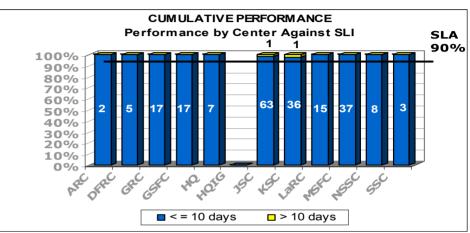
Assessment: Fees and penalties associated with training cancellations will normally have a correlative lag time.

## Human Resources Registration/Reimbursement for Internal Training

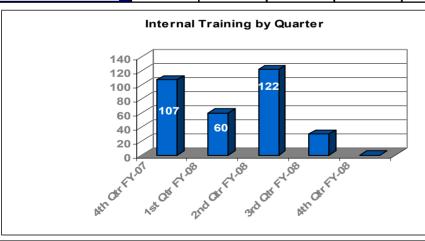
#### REGISTRATION/REIMBURSEMENT FOR INTERNAL TRAINING

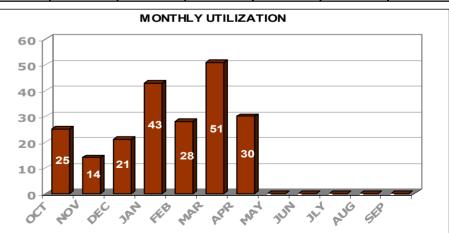
**Service Level Indicator:** 90% of on-site training actions (\$3,001-\$25,000) are awarded within 10 business days of receipt of a complete purchase request package.





Goal		OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JLY	AUG	SEPT
90%		96.00%	92.86%	100.00%	100.00%	100.00%	100.00%	100.00%					
Cumulati	ive YTD	25	39	60	103	131	182	212					



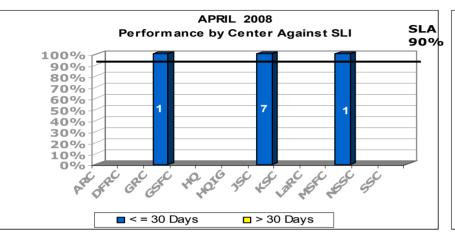


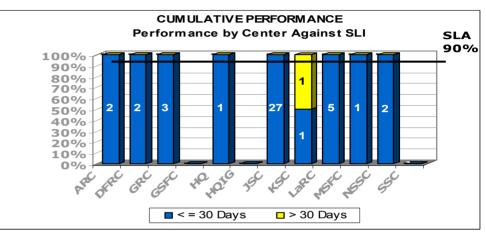
Assessment: 30 Training requests were between \$3,001 - \$25,000 for March.

# Human Resources Registration/Reimbursement for Internal Training

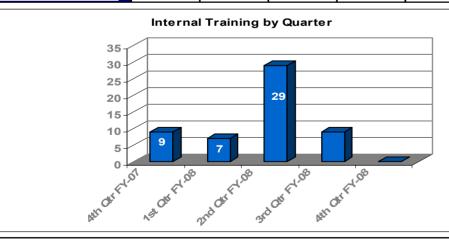
### REGISTRATION/REIMBURSEMENT FOR INTERNAL TRAINING

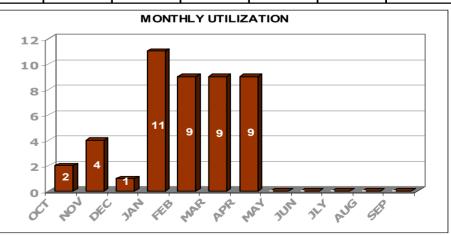
**Service Level Indicator:** 90% of on-site training actions (greater than \$25,000) are awarded within 30 business days of receipt of a complete purchase request package.





Goal		OCT	NOV	DEC	<u>JAN</u>	<u>FEB</u>	MAR	<u>APR</u>	MAY	JUN	<u>JLY</u>	<u>AUG</u>	<u>SEPT</u>
90%		100.00%	100.00%	100.00%	90.91%	100.00%	100.00%	100.00%					
Cumulati	ive YTD	2	6	7	18	27	36	45					





Assessment: 9 Training requests were over \$25,000. The request package met the metric.

RELEASED - Printed documents may be obsolete; validate prior to use.

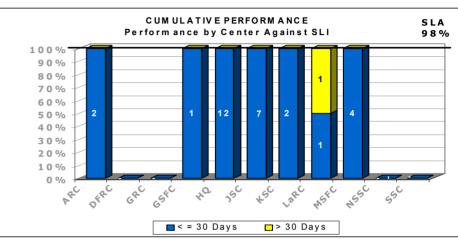
April 2008

### **Human Resources – SES Appointments**

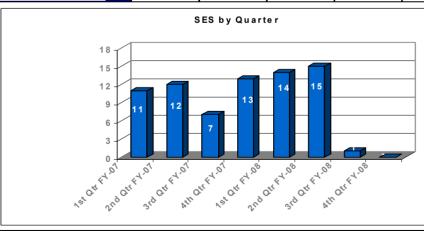
#### SES APPOINTMENTS

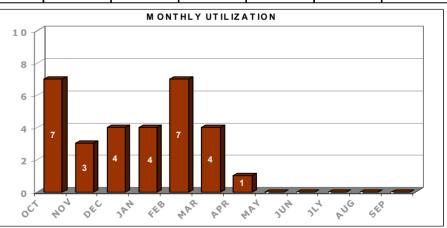
Service Level Indicator: Of the complete SES selection packages submitted for ECQs, 98% will be completed and sent to OHCM within 30 business days of receipt. NSSC will maintain a 98% OPM approval rate.





Goal		OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JLY	AUG	SEPT
98%		100.00%	100.00%	100.00%	75.00%	100.00%	100.00%	100.00%					
Cumulativ	e YTD	7	10	14	18	25	29	30					



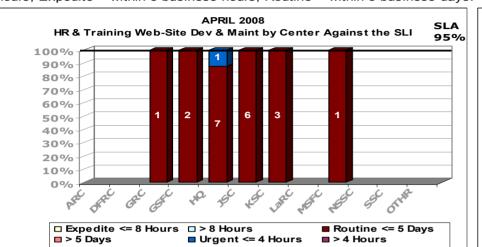


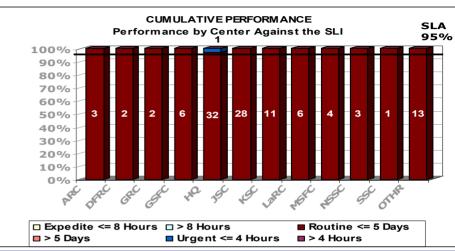
Assessment: Case for HQ was sent to OHCM on 04/24/08.

## Human Resources HR & Training Web Site Development & Maintenance

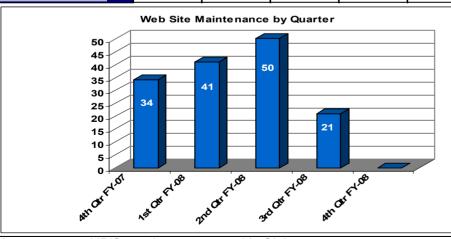
#### **HR & Training Web Site Development and Maintenance**

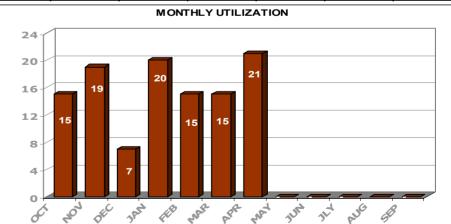
**Service Level Indicator:** 95% of all Web content changes will be accomplished within the following response standards. Urgent = within 4 business hours, Expedite = within 8 business hours, Routine = within 5 business days.





<u>Goal</u>		OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	<u>JLY</u>	AUG	SEPT
95%		100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%					
Cumulativ	ve YTD	15	34	41	61	76	91	112					





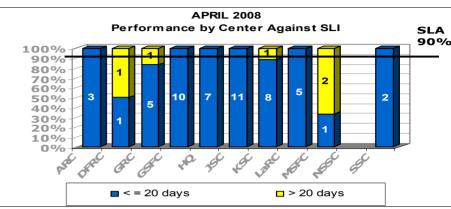
Assessment: HRIS continues to meet it's SLA.

## Human Resources Benefits – Retirement Estimates - Monthly

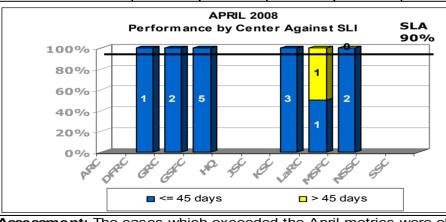
### HR BENEFITS PROCESSING - Retirement Estimates

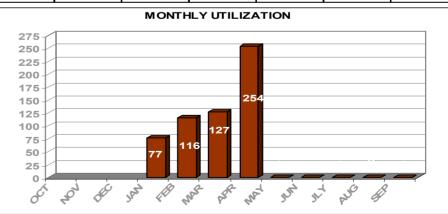
Service Level Indicator: 90% of retirement estimate requests are completed per requirement.





	_											
Goal 90%	OCT	NOV	DEC	JAN	<u>FEB</u>	MAR	APR	MAY	JUN	<u>JLY</u>	AUG	SEPT
90%				100.00%	84.05%	61.00%	90.06%					
Monthly				77	116	127	254					
< 1 year (10 days)				63	74	101	181					
1 to 5 yrs (20 days	)			12	40	24	58					
> 5 years (45 days	)			2	2	2	15					



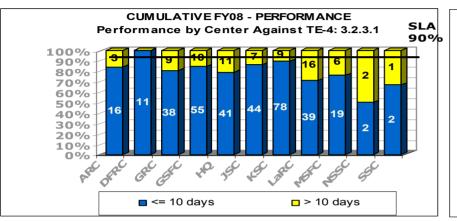


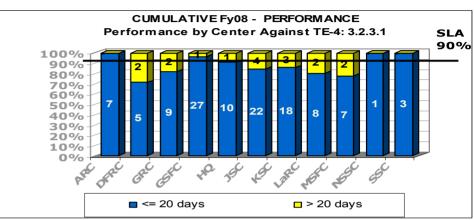
Assessment: The cases which exceeded the April metrics were older February or March cases. Process adjustments were implemented in March which have improved performance. There were no cases opened and closed in April that exceeded the 10-day metric for estimates.

## Human Resources Benefits – Retirement Estimates - Cumulative

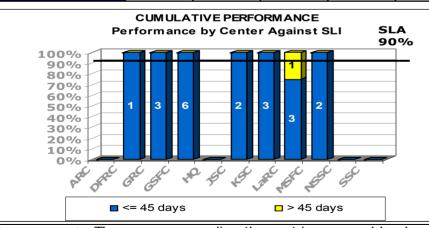
### HR BENEFITS PROCESSING - Retirement Estimates

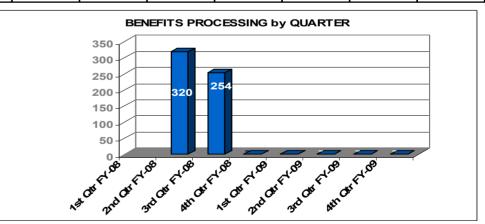
**DRD/TE-4: 3.2.3.1:** 90% of retirement estimate requests are completed in 10 business days for requests with retirement dates within the same year. For requests with retirement dates over one year to five years, 20 business days. For requests 5 years and out, 45 business





Goal		OCT	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	MAR	APR	MAY	JUN	<u>JLY</u>	<u>AUG</u>	SEPT
90%					100%	84%	74%	91%					
Cumulat	ive YTD				77	193	320	574					



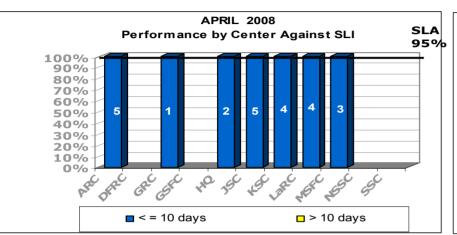


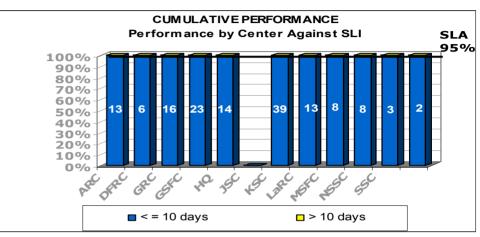
**Assessment:** The cases exceeding the metrics were older January or February cases. There were no cases that opened and closed in April that exceeded the 10, 20, or 45-day metric..

## Human Resources Benefits – Retirement Processing

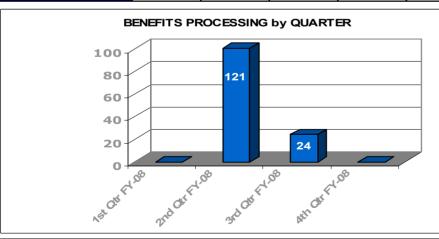
### **HR BENEFITS PROCESSING - Retirement Packages**

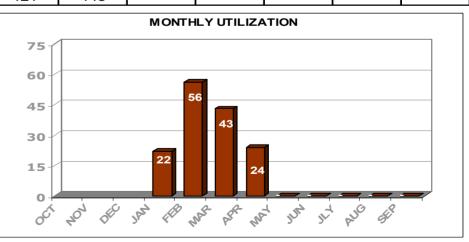
**Service Level Indicator:** 95% of routine retirement packages will be submitted to Department of Interior within 10 business days from the effective date of retirement.





Goal		OCT	NOV	DEC	<u>JAN</u>	FEB	MAR	<u>APR</u>	MAY	<u>JUN</u>	<u>JLY</u>	<u>AUG</u>	SEPT
95%					100.00%	100.00%	100.00%	100.00%					
Cumulati	ve YTD				22	78	121	145					





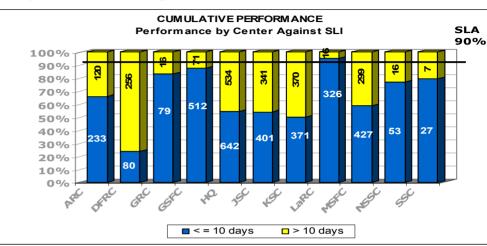
Assessment: Benefits Processing - (routine retirement packages) metric information provided on this slide is for informational purposes only. Benefits Processing is currently billed as a W-2 allocated service.

### Human Resources eOPF

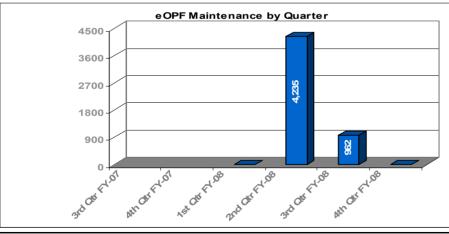
#### **eOPF MAINTENANCE**

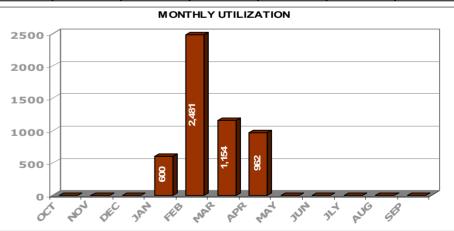
Service Level Indicator: 90% of documents will be filed within 10 business days of submitted change request.





Goal		ОСТ	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JLY	AUG	SEPT
90%					98.17%	32.89%	68.37%	99.48%					
Cumulativ	re YTD				600	3,081	4,235	5,197					



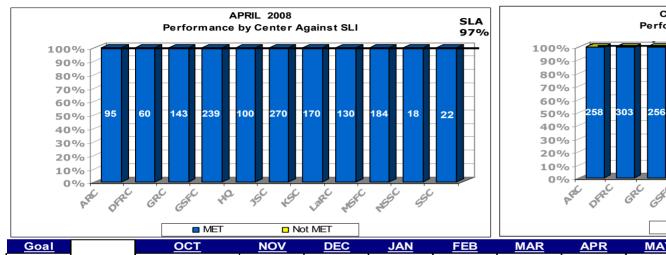


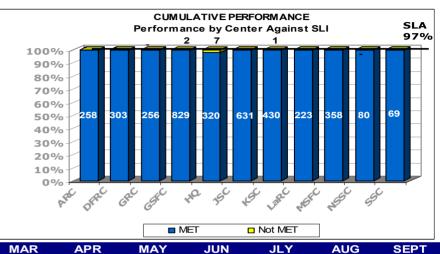
**Assessment:** There is a continuous large workload of legacy Official Personnel folders. Additional resources have been assigned to catch up on the back log and there has been a substantial improvement since last month. The average processing time for April eOPF transactions was 5.8 days.

## Human Resources Personnel Action Processing

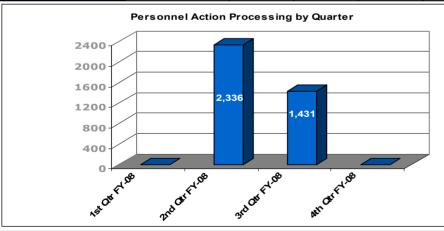
#### PERSONNEL ACTION PROCESSING

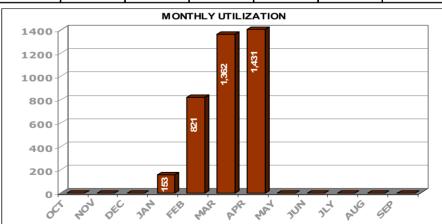
Service Level Indicator: 97% of personnel transactions that are received at the NSSC by the established deadline are processed by the cutoff date.





Goal		<u>OCT</u>	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JLY	AUG	SEPT
97%					100.00%	98.78%	100.00%	100.00%					
Cumulativ	ve YTD				153	974	2336	3767					





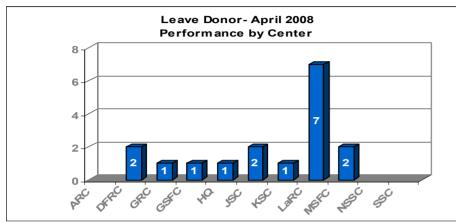
Assessment: 100% of the PAP metric was met for the April reporting period; which consists of pay periods 7 and 8 (March 30 to April 26, 2008).. Personnel Action Processing metrics have been adjusted to reflect the FPPS update cycles. There is a 2 week built in lag time for recording PAP updates in FPPS.

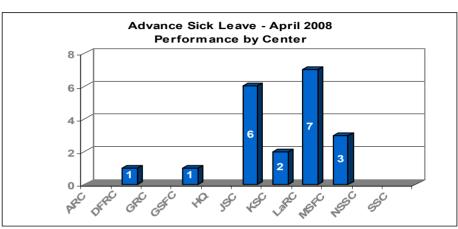
### **Human Resources**

Misc. Processing-New Hires, Gov't Deposits/Redeposit, Advance Sick Leave - Leave Donor

### HR Miscellaneous - ASL - LD, New Hires, Gov't Deposi

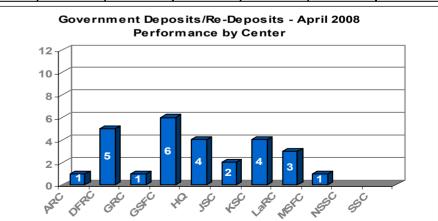
**Service Level Indicator:** 





Goal	ОСТ	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	<u>JLY</u>	AUG	SEPT
New Hires	129	60	48	145	72	111	76					
<b>Gov't Deposits</b>				15	15	22	27					
Adv Sick Leave					23	7	20					
<b>Leave Donor</b>					23	5	17					



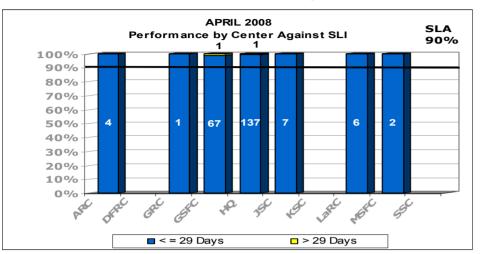


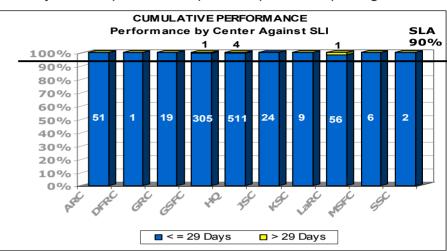
Assessment: Miscellanous Benefits Processing

# Procurement Grants & Cooperative Agreements

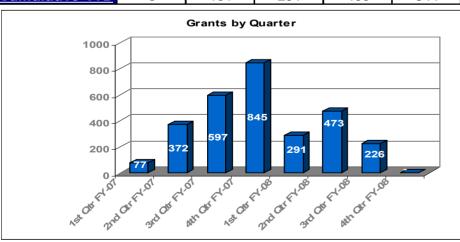
#### **GRANTS & COOPERATIVE AGREEMENTS**

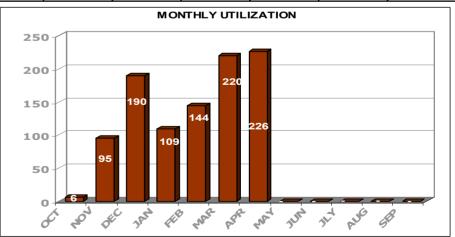
Service Level Indicator: 90% of Award packages prepared within 29 calendar days of receipt of the completed requirements package.





Goal	ОСТ	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JLY	<u>AUG</u>	SEPT
90%	100.00%	98.95%	98.95%	100.00%	100.00%	99.55%	99.12%					
<b>Cumulative YTI</b>	6	101	291	400	544	764	990					



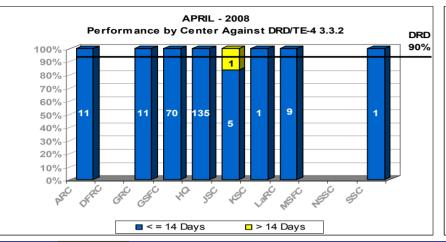


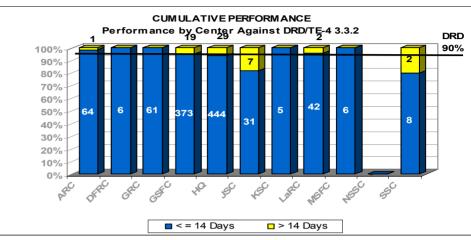
Assessment: Grants and Cooperative Agreements have been processed through the April reporting period.

## Procurement Grants & Cooperative Agreements - Supplements

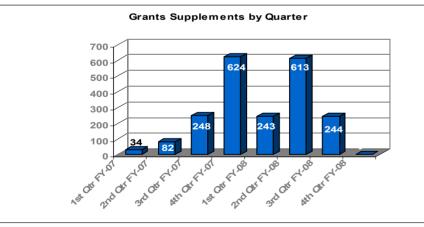
#### **GRANTS & COOPERATIVE AGREEMENTS - SUPPLEMENTS**

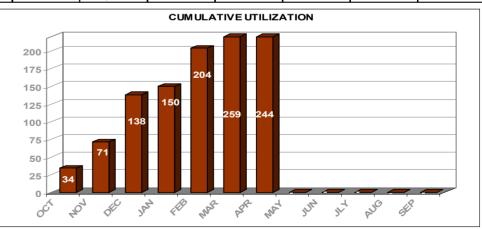
DR/TE-4: 3.3.2 90% of award packages prepared within 14 calendar days from receipt of funding and/or other required data; none to exceed 21 days.





<u>Goal</u>		OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JLY	<u>AUG</u>	SEP
90%		100.00%	100.00%	100.00%	64.67%	99.02%	100.00%	99.59%					
Cumulativ	re YTD	34	105	243	393	597	856	1,100					



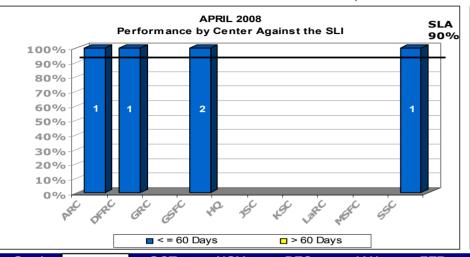


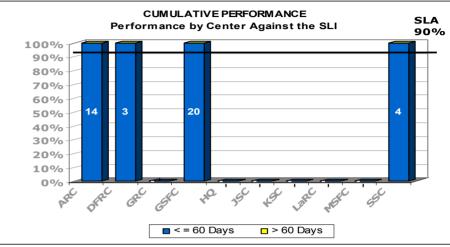
Assessment: Supplemental Grant metric information provided on this slide is for informational purposes only; not a billable metric. These Supplemental Grants are measured against the SP Contract performance standard.

### Procurement SBIR / STTR – PHASE II

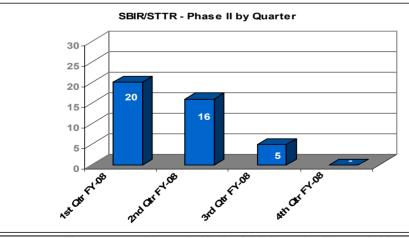
#### SBIR / STTR - Phase II

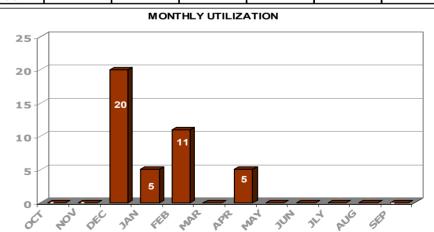
Service Level Indicator: SBIR/STTR Phase II – 90 % of qualified SBIR/STTR Phase II awards within 60 days of receipt of a complete package.





						•						
Goal	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JLY	AUG	SEPT
90%	0.00%	0.00%	100.00%	100.00%	100.00%	0.00%	100.00%					
Cumulative YTD	0	0	20	25	36	36	41					



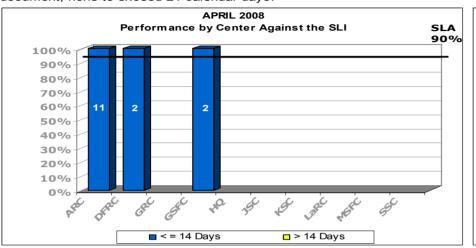


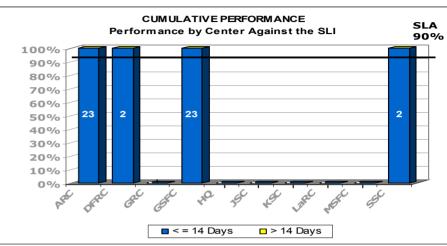
Assessment: There was 1 Phase 2 SBIR (GSFC) and 4 Phase 2 STTRs (ARC, DFRC, GSFC, & SSC) issued for the April reporting period.

## Procurement Unilateral SBIR - STTR Funding Modifications

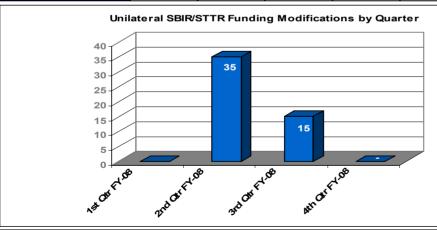
#### **Unilateral SBIR / STTR Funding Modifications**

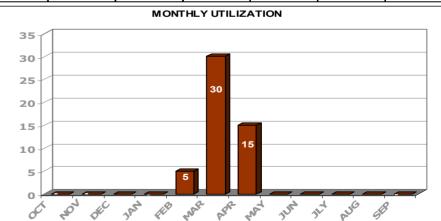
Service Level Indicator: Unilateral SBIR/STTR Funding Modifications – 90 % of modification actions occur within 14 calendar days of receipt of funding document; none to exceed 21 calendar days.





Goal		OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	<u>JLY</u>	AUG	SEPT
90%						100.00%	100.00%	100.00%					
<b>Cumulative</b>	YTD					5	35	50					



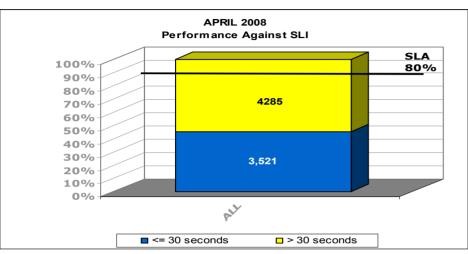


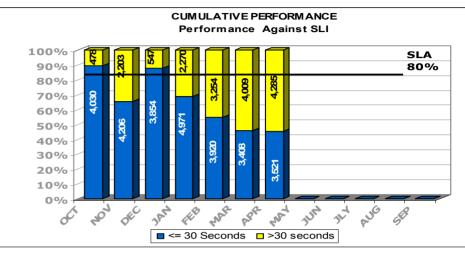
**Assessment:** 15 Unilateral SBIR/STTR Funding Modifications were awarded in April. SBIR/STTR funding modification information provided on this slide is for informational purposes only; not a billable metric.

## **Customer Contact Center Average Speed of Answer**

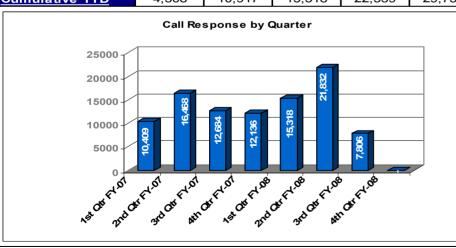
#### **CALL RESPONSE RATE**

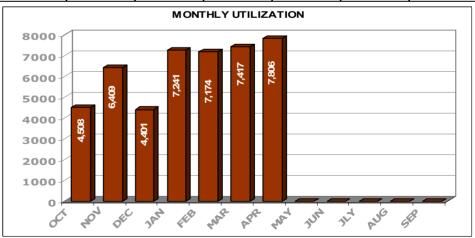
Service Level Indicator: 80% of Customer Calls are answered within 30 Seconds during NSSC business hours.





<u>Goal</u>		OCT	NOV	DEC	<u>JAN</u>	<u>FEB</u>	MAR	<u>APR</u>	MAY	JUN	<u>JLY</u>	<u>AUG</u>	<u>SEPT</u>
80%		89.40%	65.63%	87.57%	68.65%	54.64%	45.95%	45.11%					
Cumulativ	/e YTD	4,508	10,917	15,318	22,559	29,733	37,150	44,956					



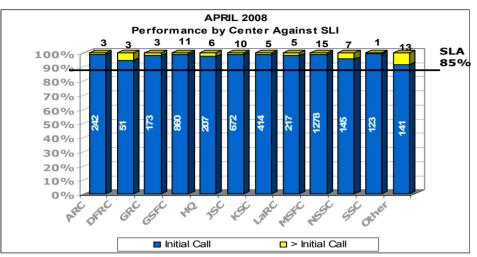


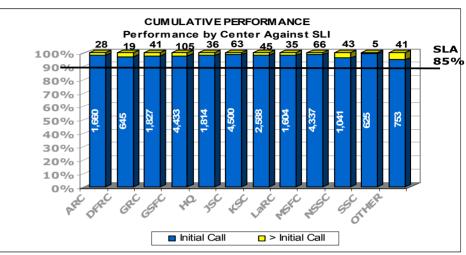
**Assessment:** The Average Speed of Answer SLI was not met due to high call volume related to SATERN. 57% (5,818) of the total inquiries (10,175) for April 2008 were related to SATERN.

### Customer Contact Center Initial Call Resolution

#### **INITIAL CALL RESOLUTION**

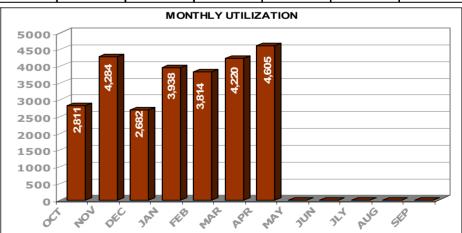
Service Level Indicator: 85% of Routine Customer Inquiries are resolved on initial call during NSSC Business Hours.





Goal	OCT	NOV	DEC	<u>JAN</u>	<u>FEB</u>	MAR	<u>APR</u>	MAY	JUN	<u>JLY</u>	<u>AUG</u>	<u>SEPT</u>
85%	97.90%	98.79%	98.77%	97.21%	97.40%	97.82%	98.22%					
<b>Cumulative YTD</b>	2,811	7,095	9,777	13,715	17,529	21,749	26,354					





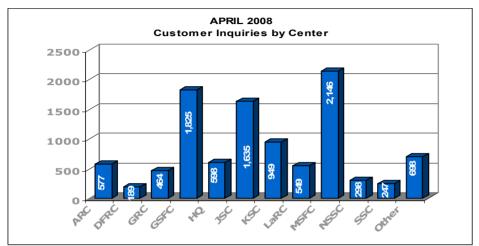
Assessment: Exceeded the SLI requirement by resolving 98.22% of routine customer inquiries on initial call during NSSC business hours during the morrEPEASED - Printed documents may be obsolete; validate prior to use.

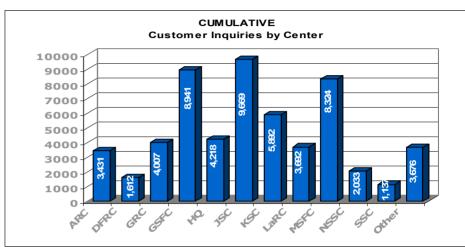
April 2008

# Customer Contact Center Customer Inquiries Received by Centers

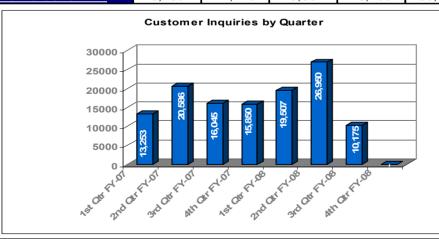
#### **CUSTOMER INQUIRIES**

Customer Inquiries Received by Center





Goal		<u>OCT</u>	NOV	DEC	<u>JAN</u>	<u>FEB</u>	MAR	<u>APR</u>	MAY	<u>JUN</u>	<u>JLY</u>	<u>AUG</u>	<u>SEPT</u>
Cumulative	e YTD	5,759	14,126	19,507	28,206	36,772	46,457	56,632					

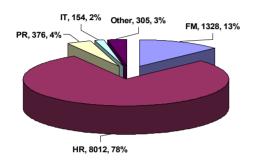




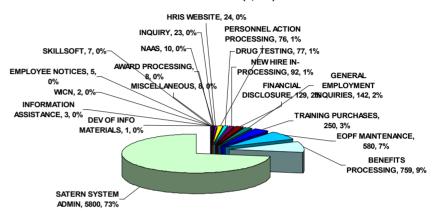
Assessment: Customer Inquiries are averaging 8,090 per month/FY08.

# Customer Contact Center Customer Inquiries (by Category and Type)

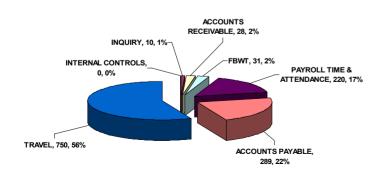
Customer Inquiries by Category for April 2008 (10,175)



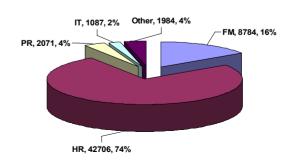
#### Customer Inquiries for April 2008 Human Resources (8,012)



Customer Inquiries April 2008 Financial Management (1,328)



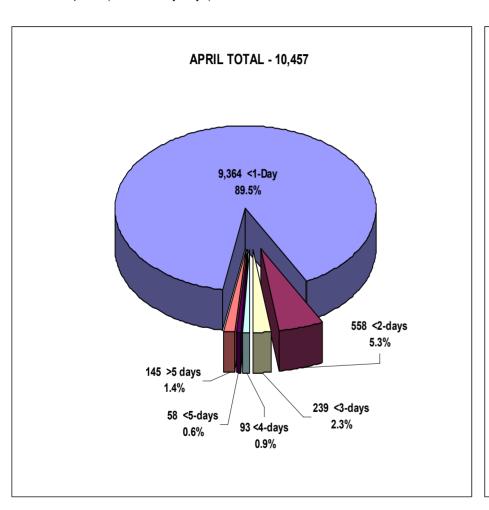
Customer Inquiries by Category Cumulative FY08 (56,632)

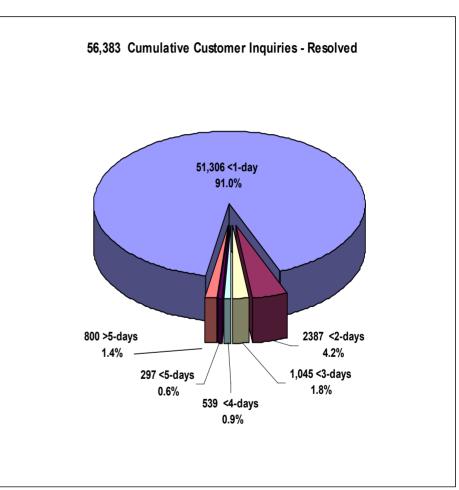


# Customer Contact Center Resolved Customer Inquiries (Resolution by Days)

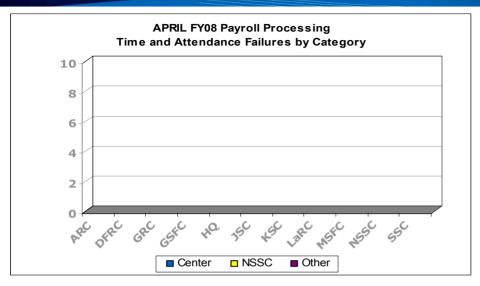
#### Service Level Indicator:

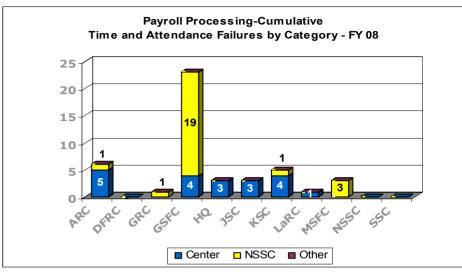
Customer Inquiries (Resolution by Days)

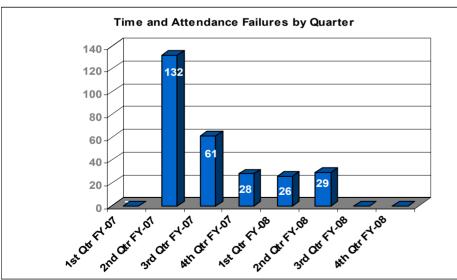


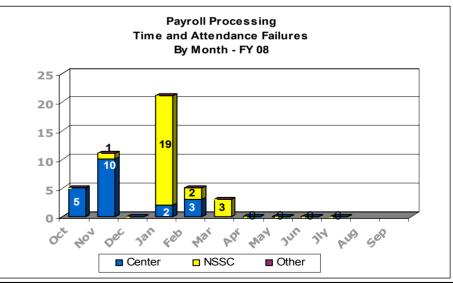


# **Quality Measurements Payroll Processing**



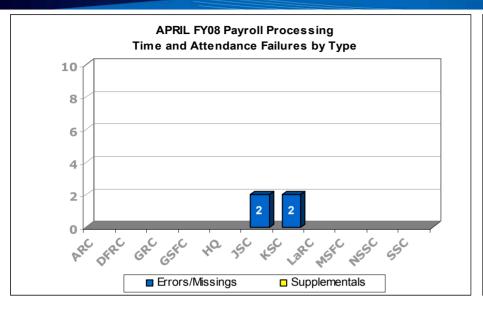


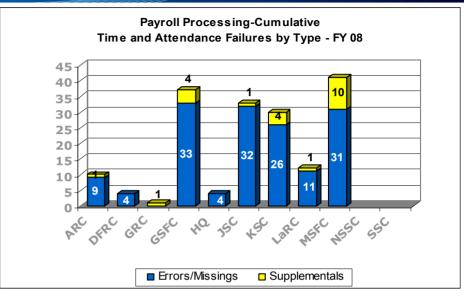


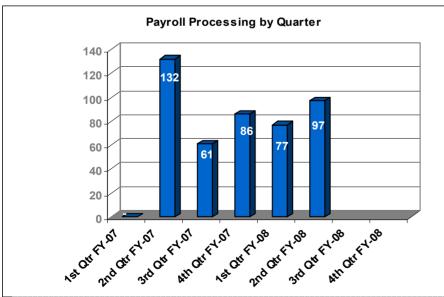


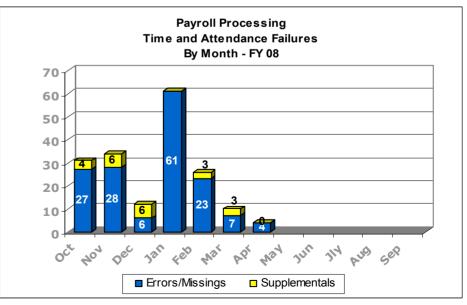
\* "Other" Payroll Failure Categories include: New Work Schedules, Employee Error, DOI Error, System Error, and failure items that were "Not Classified" in the Payroll quality data received.

## Quality Measurements Payroll Processing



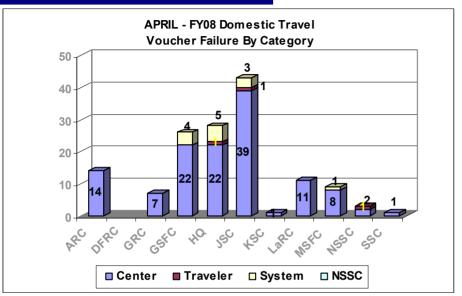


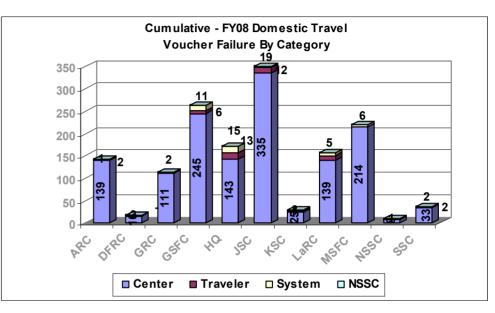


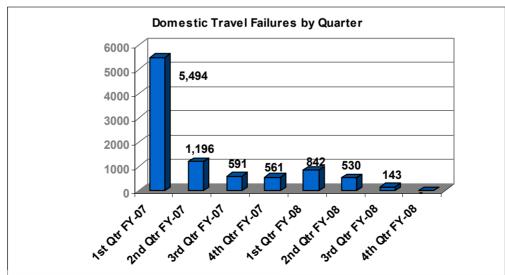


# Quality Measurements Domestic Travel

#### **QUALITY MEASUREMENTS**

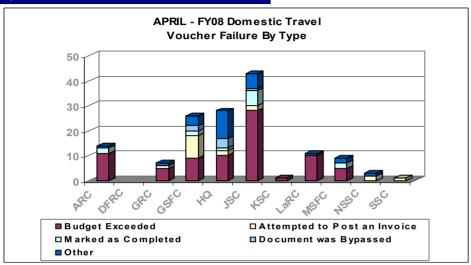


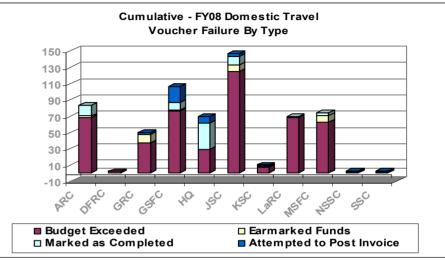


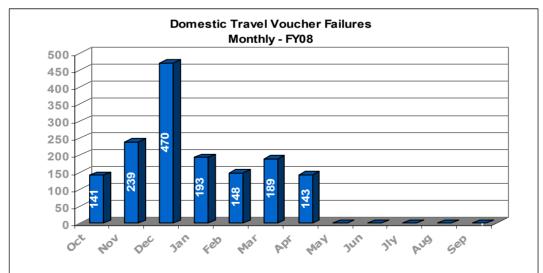


# **Quality Measurements Domestic Travel**

#### **QUALITY MEASUREMENTS**



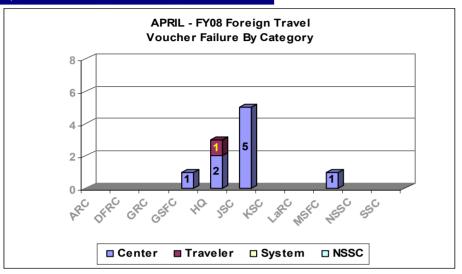


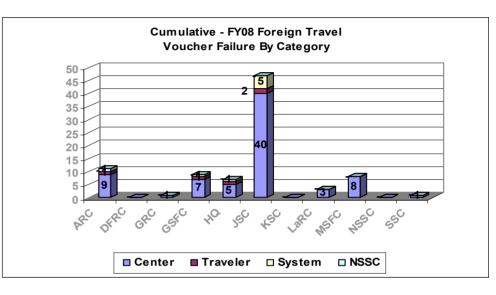


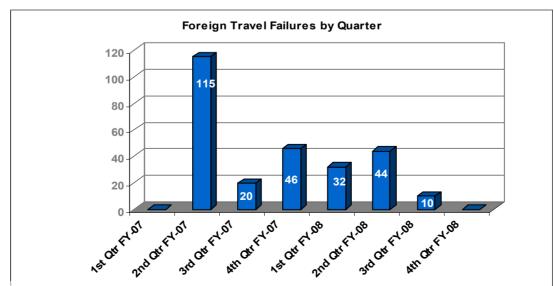
Assessment: 1.29% Failure rate for the Domestic Vouchers processed for the month of April. Refer to page 17.

### Quality Measurements Foreign Travel

#### **QUALITY MEASUREMENTS**

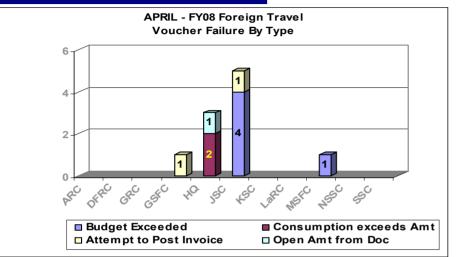


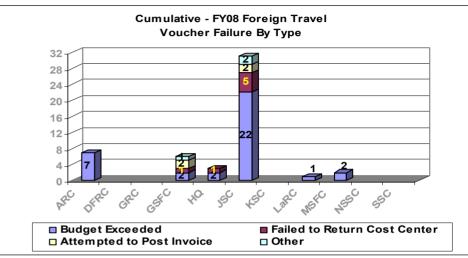


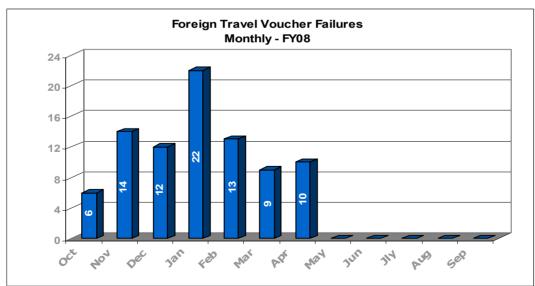


### Quality Measurements Foreign Travel

#### **QUALITY MEASUREMENTS**

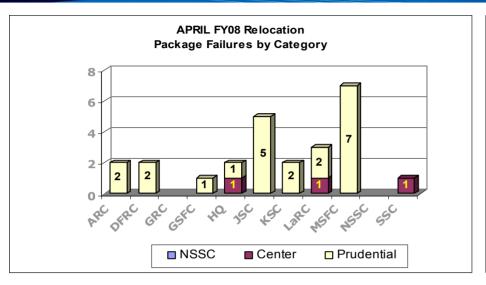


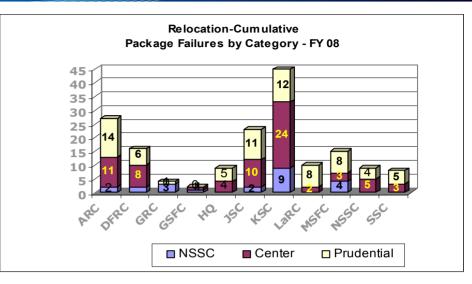


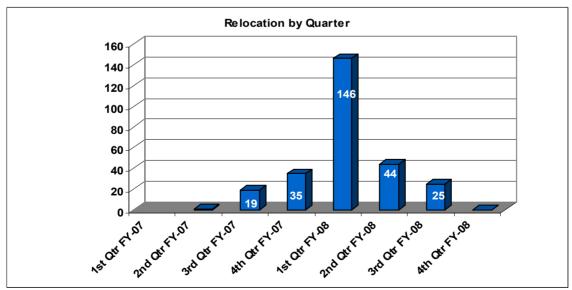


Assessment: Voucher Failures for April was 1.84% of vouchers processed. For April, MSFC was over the 5% rule. Refer to page 17.

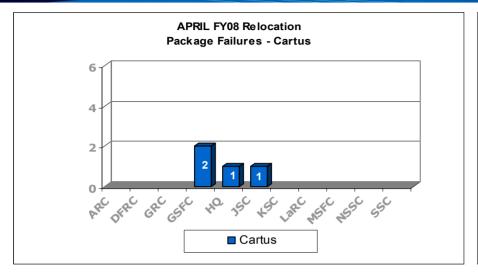
# **Quality Measurements Relocation Assistance**

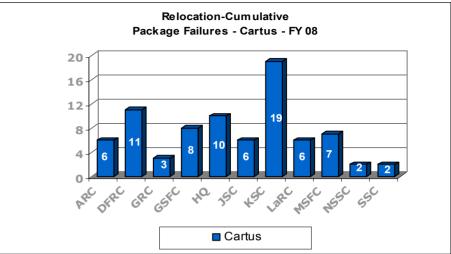


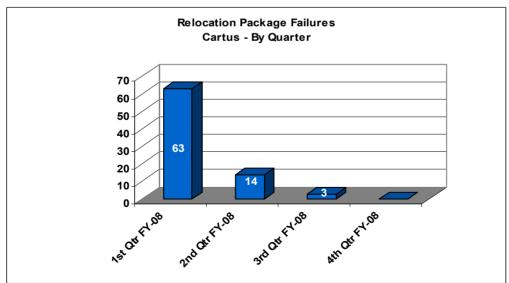




# **Quality Measurements Relocation Assistance**

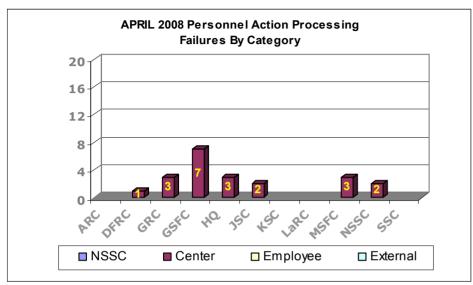


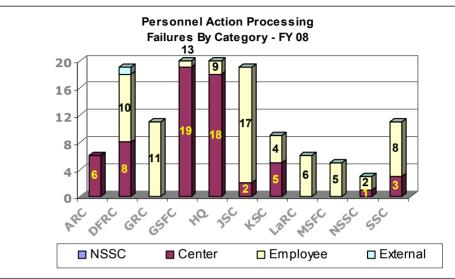


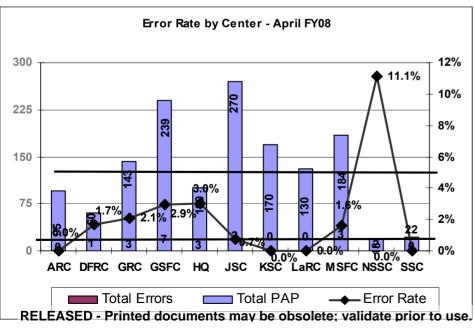


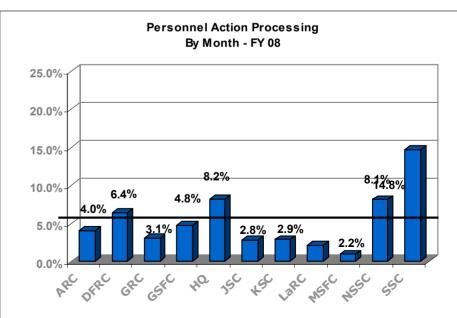
Assessment: Phasing out from Cartus to Prudential. All Cartus packages will close out as they move through the process.

# Human Resources Personnel Action Processing – Quality Measures

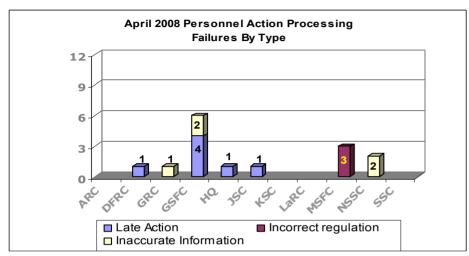


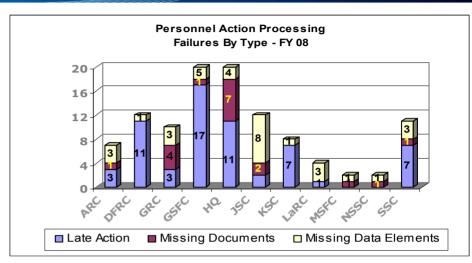


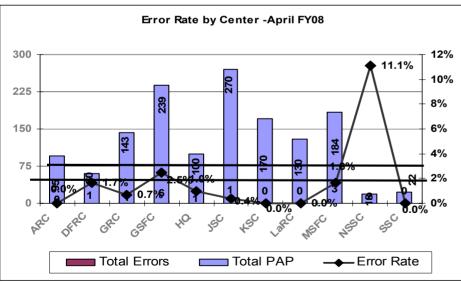


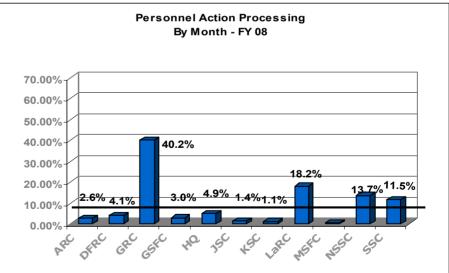


# Human Resources Personnel Action Processing – Quality Measures

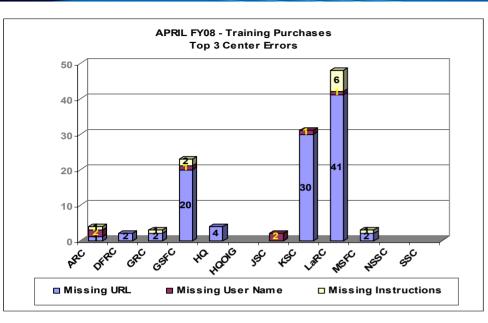


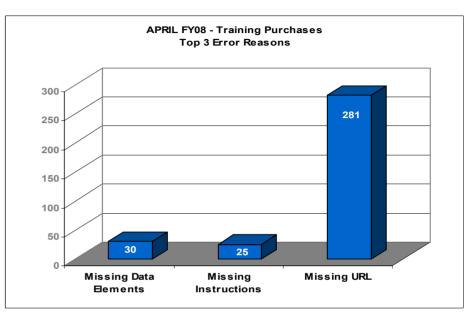


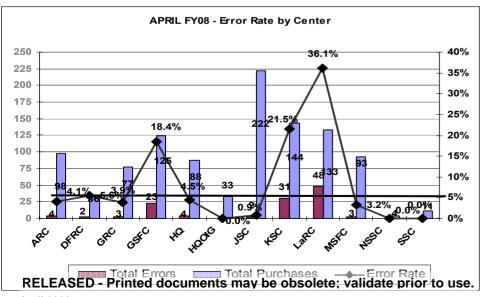


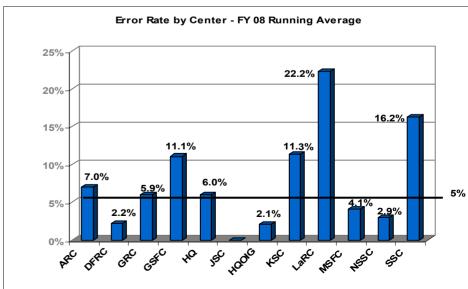


# **Quality Measurements Training Purchases**









# **Quality Measurements Training Purchases**

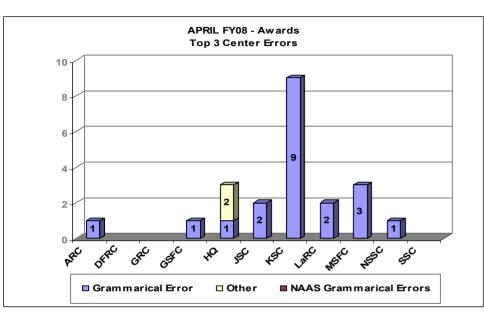
#### **QUALITY MEASUREMENTS**

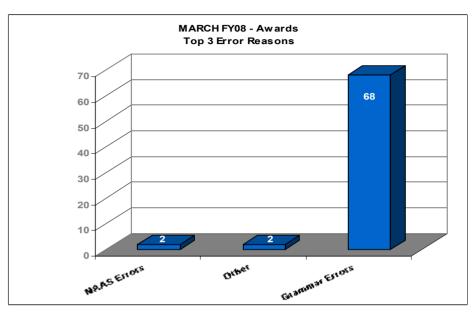


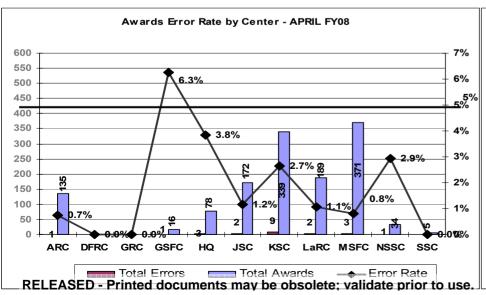


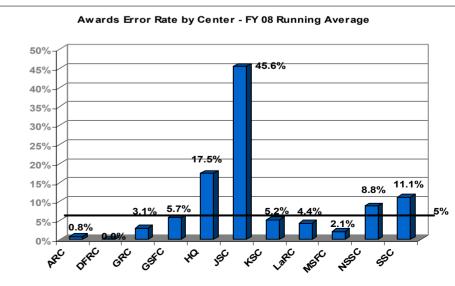


# **Quality Measurements Award Processing**

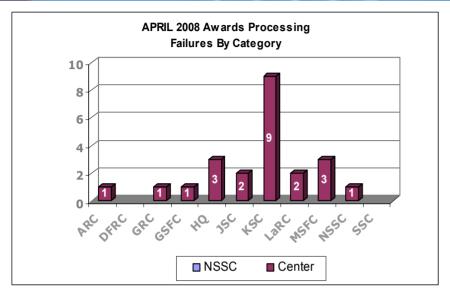


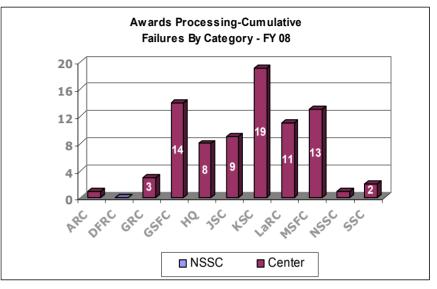


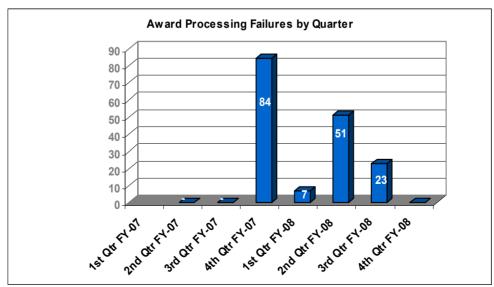




# **Quality Measurements Award Processing**







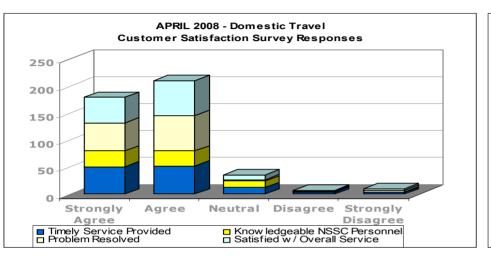
## **Quality Measurements**

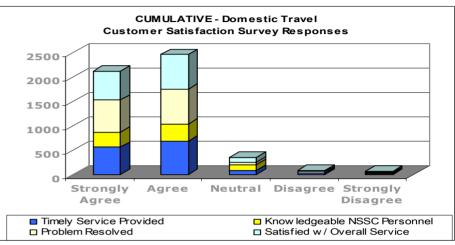
- The following activities had no failures during the April reporting period:
  - PCS Travel
  - Grants & Cooperative Agreements
  - SES Appointments
  - Benefits
  - eOPF

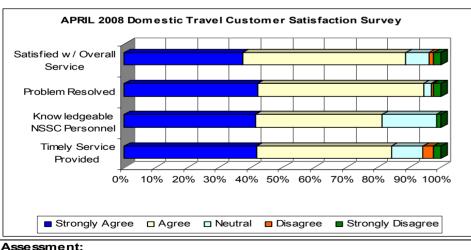
April 2008

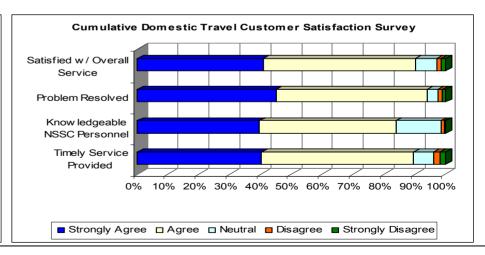
### **Customer Satisfaction Survey Domestic Travel**

#### **CUSTOMER SATISFACTION SURVEY**





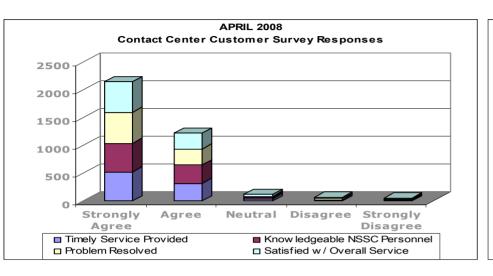


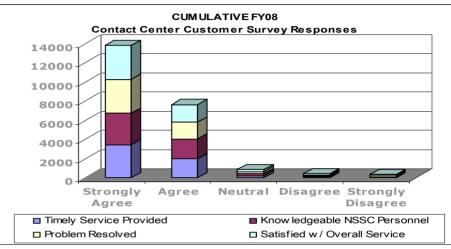


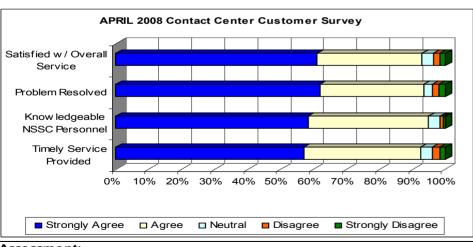
88.89% of randomly selected customers "agree" or "strongly agree" that they were satisfied with the overall service of the NSSC. 94.36% of randomly selected customers "agree" or "strongly agree" that their problem was resolved to their satisfaction.

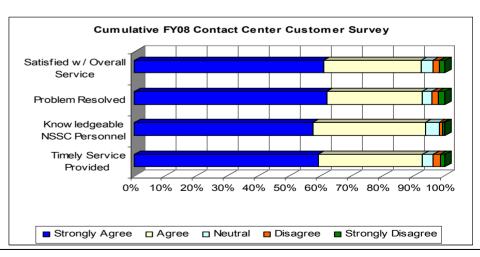
# **Customer Satisfaction Survey Customer Contact Center**

#### **CUSTOMER SATISFACTION SURVEY**









#### Assessment:

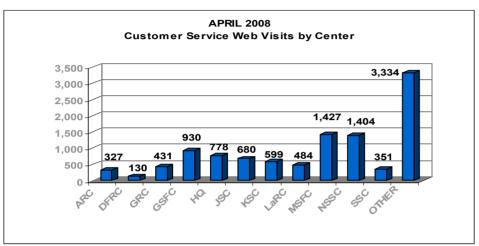
92.85% of randomly selected customers "agree" or "strongly agree" that they were satisfied with the overall service of the NSSC.

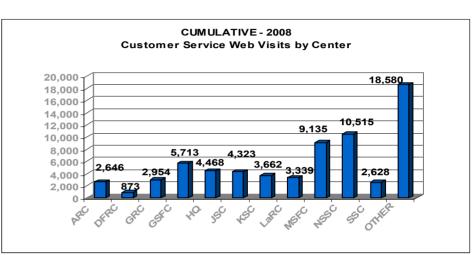
93.48% of randomly selected customers "agree" or "strongly agree" that their problem was resolved to their satisfaction. **RELEASED - Printed documents may be obsolete; validate prior to use.** 

# Customer Service Web Visits By Center

#### **CUSTOMER SERVICE WEB VISITS**

Service Level Indicator: Website availability 99.5%





Goal		OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	<u>JLY</u>	<u>AUG</u>	<u>SEPT</u>
99.5%		100.00%	100.00%	100.00%	99.70%	99.92%	100.00%	100.00%					
Cumulativ	e YTD	9,881	18,199	25,322	37,092	47,767	57,961	68,836					

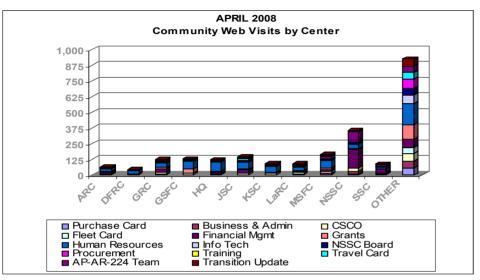


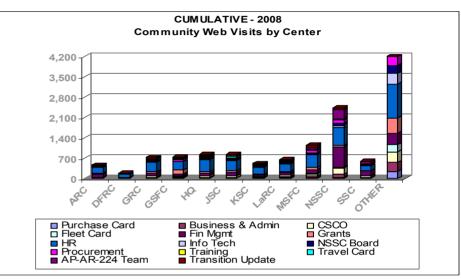


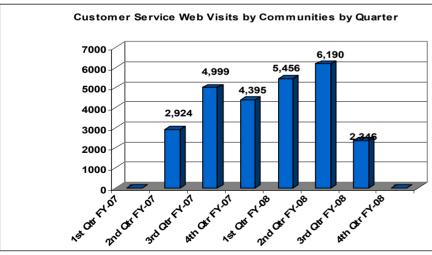
Assessment: Exceeded the SLI requirement by providing 100% Customer Service Web Site availability for the month of March.

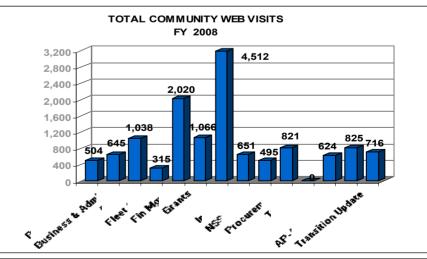
# Customer Service Web Site Communities Visits By Center

#### **CUSTOMER SERVICE WEB VISITS By SITE COMMUNITIES**



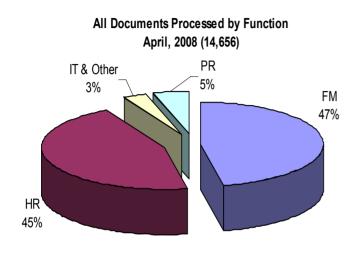


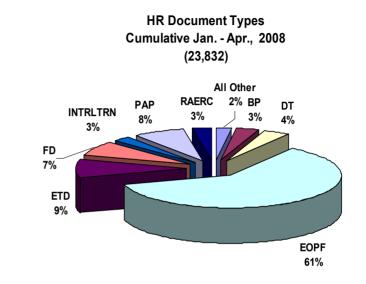




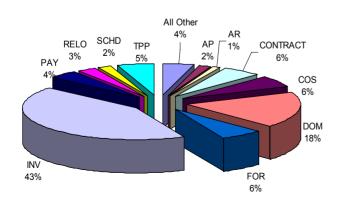
Assessment: Monthly average for Customer Service Website Community Service Web Visits is 1941

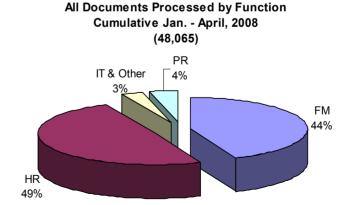
# Document Imaging Documents Processed (by Category and Type)





FM Document Types Cumulative Jan. - Apr., 2008 (20,912)





RELEASED - Printed documents may be obsolete; validate prior to use.

Page 58

### **Service Delivery Priorities**

- Stabilization of Benefits and Personnel Action Processing
- Transition and stabilization of AP, AR, and FBWT activities
- Cost Containment Initiatives
- Activation and Transition to New NSSC Building
- Developing an automated process for the NSSC Metrics Program including completion of the NSSC Business Intelligence Data Mart
- Continued Enhancement of the NSSC Customer Service Web.

RELEASED - Printed documents may be obsolete; validate prior to use.

April 2008





# April 2008 Utilization Report



#### ARC

Functional Area	Service (Transition Month)	FY08 Rate	FY08 Projected Utilization	Current Month Actual Utilization	YTD Actual Utilization	Remaining Balance Utilization	% Remaining Balance	FY 08 Projected \$	Current Month Actual \$	YTD Actual \$	Remaining Balance \$	% Remaining \$
Finance	Accounts Payable (July 08)	\$259	1,749	0	0	1,749	100%	\$452,828	\$0	\$0	\$452,828	100.00%
	Accounts Receivable (July 08)	\$241	860	0	0	860	100%	\$207,551	\$0	\$0	\$207,551	100.00%
	Payroll & Time Attendance Processing (May 06)	\$160	1,332	111	777	555	42%	\$213,696	\$17,808	\$124,656	\$89,040	42%
	Travel Services (PCS & Foreign-March 06; Domestic-June 06)	\$60	5,420	562	3,621	1,799	33%	\$327,618	\$33,971	\$218,876	\$108,743	33%
	Travel Rework (PCS, Foreign and Domestic)	\$60		0	0			\$0	\$0	\$0	\$0	
	PCS and Extended TDY Relocation Assistance (Oct 06)	\$1,977	10	0	18	(8)	0%	\$19,766	\$0	\$35,579	(\$15,813)	0%
	Total Finance Services							\$1,221,460	\$51,779	\$379,111	\$842,349	69%
Human Resources	Support to Personnel Programs (March 06)	\$165	1,332	111	777	555	42%	\$220,261	\$18,355	\$128,485	\$91,775	42%
	Employee Development and Training (July 06)	\$156	1,332	111	777	555	42%	\$208,241	\$17,353	\$121,474	\$86,767	42%
	Employee Benefits (March 06)	\$126	1,332	111	777	555	42%	\$167,395	\$13,950	\$97,647	\$69,748	42%
	HR & Training Information Systems (July 07)	\$113	1,332	111	777	555	42%	\$151,153	\$12,596	\$88,173	\$62,980	42%
	Personnel Action Processing and Record Keeping (Jan 08)**	\$92	2,625	95	258	2,367	90%	\$241,646	\$8,745	\$23,750	\$217,896	90%
	SES Case Documentation (April 06)	\$10,201	5	0	3	2	40%	\$51,006	\$0	\$30,604	\$20,402	40%
	Total Human Resources Services							\$1,039,701	\$70,999	\$490,133	\$549,569	53%
Procurement	Procurement Processing and Other Admin Services (March 06)	\$238	1,332	111	777	555	42%	\$317,318	\$26,443	\$185,102	\$132,216	42%
	Grants (Oct 06)	\$3,453	150	4	51	99	66%	\$517,917	\$13,811	\$176,092	\$341,825	66%
	SBIR/STTR (Oct 06)	\$5,642	60	1	78	(18)	0%	\$338,538	\$5,642	\$440,100	(\$101,561)	0%
	Off-Site Training Purchases Transaction Fee (July 06)	\$136	904	98	572	332	37%	\$122,995	\$13,334	\$77,824	\$45,171	37%
	Off-Site Training Purchases Cancellations	\$136		10	26			\$0	\$1,361	\$3,537	(\$3,537)	
	On-Site Training Purchases Transaction Fee <\$25K & COTS (July 07)	\$382	60	0	2	58	97%	\$22,938	\$0	\$765	\$22,173	97%
	On-Site Training Purchases Transaction Fee >\$25K & Non- COTS (July 07)	\$1,018	5	0	2	3	60%	\$5,090	\$0	\$2,036	\$3,054	60%
	Total Procurement Services							\$1,324,797	\$60,591	\$885,457	\$439,341	33%
Training Purchases \$	Payment of Training Purchases (Off-Site - July 06; On-Site - July 07)	\$1	945,000	87,837	521,500	423,500	45%	\$945,000	\$87,837	\$521,500	\$423,500	45%
Liaison Support	Center Liaison Support	\$130,027	1	0.08	0.58	0.42	42%	\$130,027	\$10,836	\$75,849	\$54,178	42%
GRAND TOTAL								\$4,660,985	\$282,041	\$2,352,049	\$2,308,936	50%

Note: Utilization Rates are consistent with the SLA which are displayed in whole dollars.

FY08 Funding Status	FY08 Bill (PPBE)*	FY07 Utilization Adjustment	Adjusted FY08 Bill	IPAC's Submitted to Date	% Consumption of Funds Available for FY08**	Remaining FY08 Bill to be IPAC'd
Services	\$ 3,715,985	\$ (970,868)	\$ 2,745,117	\$ 1,506,455	74%	\$ 1,238,662
Payment of Training Purchases	\$ 945,000	\$ (5,477)	\$ 939,523	\$ 624,523	83%	\$ 315,000
Total	\$ 4,660,985	\$ (976,345)	\$ 3,684,640	\$ 2,130,978	76%	\$ 1,553,662

RELEASED - Printed-documents may be obsolete; validate prior to use odate the Agency-directed delay in the AP/AR/FBWT transition.

April 2008 \*\*This percentage is computed by dividing the "YTD Actual \$" by the "IPAC's Submitted to Date" minus the "FY07 Utilization Adjustment".

### **DFRC**

Functional Area	Service (Transition Month)	FY08 Rate	FY08 Projected Utilization	Current Month Actual Utilization	YTD Actual Utilization	Remaining Balance Utilization	% Remaining Balance	FY 08 Projected \$	Current Month Actual \$	YTD Actual	Remaining Balance \$	% Remaining \$
Finance	Accounts Payable (Feb 08)	\$259	1,056	193	538	518	49.07%	\$273,510	\$49,972	\$139,301	\$134,208	49.07%
	Accounts Receivable (Feb 08)	\$241	356	74	178	178	49.94%	\$85,788	\$17,854	\$42,946	\$42,842	49.94%
	Payroll & Time Attendance Processing (May 06)	\$160	558	47	326	233	42%	\$89,521	\$7,460	\$52,221	\$37,301	42%
	Travel Services (PCS & Foreign-March 06; Domestic-June 06)	\$60	1,574	152	1,269	305	19%	\$95,142	\$9,188	\$76,706	\$18,436	19%
	Travel Rework (PCS, Foreign and Domestic)	\$60		0	0			\$0	\$0	\$0	\$0	1
	PCS and Extended TDY Relocation Assistance (Oct 06)	\$1,977	30	2	31	(1)	0%	\$59,299	\$3,953	\$61,276	(\$1,977)	0%
	Total Finance Services							\$603,260	\$88,428	\$372,450	\$230,810	38%
Human Resources	Support to Personnel Programs (March 06)	\$165	558	47	326	233	42%	\$92,271	\$7,689	\$53,825	\$38,446	42%
	Employee Development and Training (July 06)	\$156	558	47	326	233	42%	\$87,236	\$7,270	\$50,888	\$36,348	42%
	Employee Benefits (March 06)	\$126	558	47	326	233	42%	\$70,125	\$5,844	\$40,906	\$29,219	42%
	HR & Training Information Systems (July 07)	\$113	558	47	326	233	42%	\$63,321	\$5,277	\$36,937	\$26,384	42%
	Personnel Action Processing and Record Keeping (Jan 08)**	\$92	985	60	303	682	69%	\$90,675	\$5,523	\$27,893	\$62,782	69%
	SES Case Documentation (April 06)	\$10,201	7	0	1	6	86%	\$71,408	\$0	\$10,201	\$61,207	86%
	Total Human Resources Services	·						\$475,036	\$31,603	\$220,650	\$254,386	54%
Procurement	Procurement Processing and Other Admin Services (March 06)	\$238	558	47	326	233	42%	\$132,931	\$11,078	\$77,543	\$55,388	42%
	Grants (Oct 06)	\$3,453	12	0	1	11	92%	\$41,433	\$0	\$3,453	\$37,981	92%
	SBIR/ STTR (Oct 06)	\$5,642	15	1	12	3	20%	\$84,635	\$5,642	\$67,708	\$16,927	20%
	Off-Site Training Purchases Transaction Fee (July 06)	\$136	548	36	252	296	54%	\$74,559	\$4,898	\$34,286	\$40,273	54%
	Off-Site Training Purchases Cancellations	\$136		4	15			\$0	\$544	\$2,041	(\$2,041)	
	On-Site Training Purchases Transaction Fee <\$25K & COTS (July 07)	\$382	11	0	5	6	55%	\$4,205	\$0	\$1,911	\$2,294	55%
	On-Site Training Purchases Transaction Fee >\$25K & Non- COTS (July 07)	\$1,018	5	0	2	3	60%	\$5,090	\$0	\$2,036	\$3,054	60%
	Total Procurement Services							\$342,853	\$22,162	\$188,978	\$153,875	45%
Training Purchases \$	Payment of Training Purchases (Off-Site - July 06; On-Site - July 07)	\$1	1,178,330	30,196	372,345	805,985	68%	\$1,178,330	\$30,196	\$372,345	\$805,985	68%
Liaison Support	Center Liaison Support	\$130,027	0	0	0	0	0%	\$0	\$0	\$0	\$0	0%
GRAND TOTAL								\$2,599,480	\$172,388	\$1,154,423	\$1,445,057	56%

Note: Utilization Rates are consistent with the SLA which are displayed in whole dollars.

FY08 Funding Status			Ut	FY07 ilization			IΡ	AC's Submitted	% Consumption of Funds Available for	Rema	ining FY08 Bill to be
	FY08	Bill (PPBE)*	Ad	justment	<b>Adjust</b>	ted FY08 Bill		to Date	FY08**		IPAC'd
Services	\$	1,421,150	\$	(20,732)	\$	1,400,418	\$	926,701	83%	\$	473,717
Payment of Training Purchases	\$	1,178,330	\$	(19,308)	\$	725,978	\$	483,985	74%	\$	241,993
Total	\$	2,599,480	\$	(40,040)	\$	2,126,396	\$	1,410,686	80%	\$	715,710

RELEASED-TIP rinted documents may be obsolete; validate prior to use nodate the Agency-directed delay in the AP/AR/FBWT transition.

April 2008 \*\*This percentage is computed by dividing the "YTD Actual \$" by the "IPAC's Submitted to Date" minus the "FY07 Utilization Adjustment".

**GRC** 

Functional Area	Service (Transition Month)	FY 08 Rate	FY08 Projected Utilization	Current Month Actual Utilization	YTD Actual Utilization	Remaining Balance Utilization	% Remaining Balance	FY 08 Projected S	Current Month Actual \$	YTD Actual \$	Remaining Balance S	% Remaining \$
Finance	Accounts Payable (May 08)	\$259	4,028	0	0	4,028	100.00%	\$1,042,941	\$0	\$0	\$1,042,941	100.00%
	Accounts Receivable (May 08)	\$241	1,301	0	0	1,301	100.00%	\$313,968	\$0	\$0	\$313,968	100.00%
	Payroll & Time Attendance Processing (May 06)	\$160	1,823	152	1,063	760	42%	\$292,468	\$24,372	\$170,607	\$121,862	42%
	Travel Services (PCS & Foreign-March 06; Domestic-June 06)	\$60	4,047	538	3,738	309	8%	\$244,626	\$32,520	\$225,948	\$18,678	8%
	Travel Rework (PCS, Foreign and Domestic)	\$60		0	0			\$0	\$0	\$0	\$0	
	PCS and Extended TDY Relocation Assistance (Oct 06)	\$1,977	12	3	23	(11)	0%	\$23,720	\$5,930	\$45,463	(\$21,743)	0%
	Total Finance Services							\$1,917,723	\$62,822	\$442,017	\$1,475,706	77%
Human Resources	Support to Personnel Programs (March 06)	\$165	1,823	152	1,063	760	42%	\$301,453	\$25,121	\$175,848	\$125,605	42%
	Employee Development and Training (July 06)	\$156	1,823	152	1,063	760	42%	\$285,003	\$23,750	\$166,252	\$118,751	42%
	Employee Benefits (March 06)	\$126	1,823	152	1,063	760	42%	\$229,100	\$19,092	\$133,641	\$95,458	42%
	HR & Training Information Systems (July 07)	\$113	1,823	152	1,063	760	42%	\$206,871	\$17,239	\$120,675	\$86,196	42%
	Personnel Action Processing and Record Keeping (Jan 08)**	\$92	2,062	143	256	1,806	88%	\$189,819	\$13,164	\$23,566	\$166,252	88%
	SES Case Documentation (April 06)	\$10,201	7	0	0	7	100%	\$71,408	\$0	\$0	\$71,408	100%
	Total Human Resources Services							\$1,283,653	\$98,366	\$619,981	\$663,672	52%
Procurement	Procurement Processing and Other Admin Services (March 06)	\$238	1,823	152	1,063	760	42%	\$434,288	\$36,191	\$253,334	\$180,953	42%
	Grants (Oct 06)	\$3,453	100	1	19	81	81%	\$345,278	\$3,453	\$65,603	\$279,675	81%
	SBIR/ STTR (Oct 07)	\$5,642	45	0	57	(12)	0%	\$253,904	\$0	\$321,611	(\$67,708)	0%
	Off-Site Training Purchases Transaction Fee (July 06)	\$136	1,170	77	551	619	53%	\$159,186	\$10,476	\$74,967	\$84,219	53%
	Off-Site Training Purchases Cancellations	\$136		4	15			\$0	\$544	\$2,041	(\$2,041)	
	On-Site Training Purchases Transaction Fee <\$25K & COTS (July 07)	\$382	40	1	17	23	58%	\$15,292	\$382	\$6,499	\$8,793	58%
	On-Site Training Purchases Transaction Fee >\$25K & Non- COTS (July 07)	\$1,018	3	1	3	0	0%	\$3,054	\$1,018	\$3,054	\$0	0%
	Total Procurement Services							\$1,211,002	\$52,064	\$727,110	\$483,892	40%
Training Purchases \$	Payment of Training Purchases (Off-Site - July 06; On-Site - July 07)	\$1	1,383,603	151,726	785,267	598,336	43%	\$1,383,603	\$151,726	\$785,267	\$598,336	43%
Liaison Support	Center Liaison Support	\$130,027	1	0.08	0.58	0.42	42%	\$130,027	\$10,836	\$75,849	\$54,178	42%
GRAND TOTAL		·	ĺ					\$5,926,008	\$375,814	\$2,650,225	\$3,275,783	55%

FY08 Funding Status	FY08	Bill (PPBE)*	FY07 tilization ljustment	Adjı	usted FY08 Bill	C's Submitted to Date	% Consumption of Funds Available for FY08**	Remaining FY08 Bill to be IPAC'd
Services	\$	4,542,404	\$ 65,754	\$	4,608,158	\$ 3,094,023	62%	\$ 1,514,135
Payment of Training Purchases	\$	1,383,603	\$ (154,796)	\$	1,228,807	\$ 883,006	76%	\$ 345,801
Total	\$	5,926,007	\$ (89,042)	\$	5,836,965	\$ 3,977,029	65%	\$ 1,859,936

#### **GSFC**

Functional Area	Service (Transition Month)	FY08 Rate	FY08 Projected Utilization	Current Month Actual Utilization	YTD Actual Utilization	Remaining Balance Utilization	% Remaining Balance	FY 08 Projected \$	Current Month Actual S	YTD Actual \$	Remaining Balance S	% Remaining \$
Finance	Accounts Payable (August 08)	\$259	7,523	0	0	7,523	100.00%	\$1,948,008	\$0	\$0	\$1,948,008	100.00%
	Accounts Receivable (August 08)	\$241	2,482	0	0	2,482	100.00%	\$598,879	\$0	\$0	\$598,879	100.00%
	Payroll & Time Attendance Processing (May 06)	\$160	3,549	296	2,070	1,479	42%	\$569,375	\$47,448	\$332,135	\$237,240	42%
	Travel Services (PCS & Foreign-March 06; Domestic-June 06)	\$60	13,250	915	6,282	6,968	53%	\$800,912	\$55,308	\$379,723	\$421,189	53%
	Travel Rework (PCS, Foreign and Domestic)	\$60		0	0			\$0	\$0	\$0	\$0	
	PCS and Extended TDY Relocation Assistance (Oct 06)	\$1,977	12	2	15	(3)	0%	\$23,720	\$3,953	\$29,649	(\$5,930)	0%
	Total Finance Services							\$3,940,894	\$106,709	\$741,508	\$3,199,386	81%
Human Resources	Support to Personnel Programs (March 06)	\$165	3,549	296	2,070	1,479	42%	\$586,866	\$48,905	\$342,338	\$244,527	42%
	Employee Development and Training (July 06)	\$156	3,549	296	2,070	1,479	42%	\$554,840	\$46,237	\$323,657	\$231,184	42%
	Employee Benefits (March 06)	\$126	3,549	296	2,070	1,479	42%	\$446,009	\$37,167	\$260,172	\$185,837	42%
	HR & Training Information Systems (July 07)	\$113	3,549	296	2,070	1,479	42%	\$402,734	\$33,561	\$234,928	\$167,806	42%
	Personnel Action Processing and Record Keeping (Jan 08)**	\$92	2,960	239	831	2,129	72%	\$272,485	\$22,001	\$76,498	\$195,986	72%
	SES Case Documentation (April 06)	\$10,201	7	0	4	3	43%	\$71,408	\$0	\$40,805	\$30,604	43%
	Total Human Resources Services							\$2,334,342	\$187,872	\$1,278,399	\$1,055,944	45%
Procurement	Procurement Processing and Other Admin Services (March 06)	\$238	3,549	296	2,070	1479	42%	\$845,467	\$70,456	\$493,189	\$352,278	42%
	Grants (Oct 06)	\$3,453	644	68	306	338	52%	\$2,223,592	\$234,789	\$1,056,551	\$1,167,040	52%
	SBIR/ STTR (Oct 06)	\$5,642	60	2	55	5	8%	\$338,538	\$11,285	\$310,327	\$28,212	8%
	Off-Site Training Purchases Transaction Fee (July 06)	\$136	1,410	125	652	758	54%	\$191,840	\$17,007	\$88,709	\$103,131	54%
	Off-Site Training Purchases Cancellations	\$136		8	30			\$0	\$1,088	\$4,082	(\$4,082)	
	On-Site Training Purchases Transaction Fee <\$25K & COTS (July 07)	\$382	245	3	17	228	93%	\$93,662	\$1,147	\$6,499	\$87,163	93%
	On-Site Training Purchases Transaction Fee >\$25K & Non- COTS (July 07)	\$1,018	5	0	0	5	100%	\$5,090	\$0	\$0	\$5,090	100%
	Total Procurement Services							\$3,698,190	\$335,772	\$1,959,357	\$1,738,833	47%
Training Purchases \$	Payment of Training Purchases (Off-Site - July 06; On-Site - July 07)	\$1	2,319,724	174,170	932,753	1,386,971	60%	\$2,319,724	\$174,170	\$932,753	\$1,386,971	60%
Liaison Support	Center Liaison Support	\$130,027	1	0.00	0.50	0.50	50%	\$130,027	\$0	\$65,014	\$65,014	50%
GRAND TOTAL								\$12,423,177	\$804,523	\$4,977,030	\$7,446,147	60%

FY08 Funding Status	FY08 B	sill (PPBE)*	FY07 Utilization Adjustment	Adi	usted FY08 Bill	IPA	AC's Submitted to Date	% Consumption of Funds Available for FY08**	Remaining FY08 Bill IPAC'd	to be
Services			\$ (1,401,320)		8,702,133	\$	5,334,315	60%	\$ 3,3	867,818
Payment of Training Purchases	\$	2,319,724	\$ (90,132)	\$	2,229,592	\$	1,456,351	60%	\$ 7	73,241
Total	\$	12,423,177	\$ (1,491,452)	\$	10,931,725	\$	6,790,666	60%	\$ 4,1	41,059

HQ

Functional Area	Service (Transition Month)	FY08 Rate	FY08 Projected Utilization	Current Month Actual Utilization	YTD Actual Utilization	Remaining Balance Utilization	% Remaining Balance	FY 08 Projected S	Current Month Actual S	YTD Actual S	Remaining Balance S	% Remaining S
Finance	Accounts Payable (August 08)	\$259	2,686	0	0	2,686	100.00%	\$695,490	\$0	\$0	\$695,490	100.00%
	Accounts Receivable (August 08)	\$241	1,581	0	0	1,581	100.00%	\$381,391	\$0	\$0	\$381,391	100.00%
	Payroll & Time Attendance Processing (May 06)	\$160	1,776	148	1,036	740	42%	\$284,928	\$23,744	\$166,208	\$118,720	42%
	Travel Services (PCS & Foreign-March 06; Domestic-June 06)	\$60	12,240	859	5,773	6,467	53%	\$739,861	\$51,923	\$348,956	\$390,905	53%
	Travel Rework (PCS, Foreign and Domestic)	\$60		0	0			\$0	\$0	\$0	\$0	
	PCS and Extended TDY Relocation Assistance (Oct 06)	\$1,977	50	3	27	23	46%	\$98,832	\$5,930	\$53,369	\$45,463	46%
	Total Finance Services							\$2,200,502	\$81,597	\$568,533	\$1,631,969	74%
Human Resources	Support to Personnel Programs (March 06)	\$165	1,776	148	1,036	740	42%	\$293,681	\$24,473	\$171,314	\$122,367	42%
	Employee Development and Training (July 06)	\$156	1,776	148	1,036	740	42%	\$277,655	\$23,138	\$161,965	\$115,689	42%
	Employee Benefits (March 06)	\$126	1,776	148	1,036	740	42%	\$223,193	\$18,599	\$130,196	\$92,997	42%
	HR & Training Information Systems (July 07)	\$113	1,776	148	1,036	740	42%	\$201,537	\$16,795	\$117,563	\$83,974	42%
	Personnel Action Processing and Record Keeping (Jan 08)**	\$92	2,592	100	327	2,265	87%	\$238,608	\$9,206	\$30,102	\$208,506	87%
	SES Case Documentation (April 06)	\$10,201	32	1	12	20	63%	\$326,438	\$10,201	\$122,414	\$204,024	63%
	Total Human Resources Services							\$1,561,112	\$102,412	\$733,555	\$827,557	53%
Procurement	Procurement Processing and Other Admin Services (March 06)	\$238	1,776	148	1,036	740	42%	\$423,091	\$35,258	\$246,803	\$176,288	42%
	Grants (Oct 06)	\$3,453	1,050	138	515	535	51%	\$3,625,422	\$476,484	\$1,778,183	\$1,847,239	51%
	SBIR/ STTR (Oct 07)	\$5,642	37	0	37	0	0%	\$208,765	\$0	\$208,765	\$0	0%
	Off-Site Training Purchases Transaction Fee (July 06)	\$136	1,130	88	474	656	58%	\$153,744	\$11,973	\$64,491	\$89,253	58%
	Off-Site Training Purchases Cancellations	\$136		1	17			\$0	\$136	\$2,313	(\$2,313)	
	On-Site Training Purchases Transaction Fee <\$25K & COTS (July 07)	\$382	70	1	7	63	90%	\$26,761	\$382	\$2,676	\$24,085	90%
	On-Site Training Purchases Transaction Fee >\$25K & Non- COTS (July 07)	\$1,018	2	0	1	1	50%	\$2,036	\$0	\$1,018	\$1,018	50%
	Total Procurement Services	•						\$4,439,819	\$524,233	\$2,304,249	\$2,135,569	48%
Institutional Training Purchases \$	Payment of Training Purchases (Off-Site - July 06; On-Site - July 07) - INSTITUTIONAL	\$1	1,560,000	108,705	695,721	864,279	55%	\$1,560,000	\$108,705	\$695,721	\$864,279	55%
Agency Training Purchases \$	Payment of Training Purchases (Off-Site - July 06; On-Site - July 07) - AGENCY	\$1	350,000	4,675	134,873	215,127	61%	\$350,000	\$4,675	\$134,873	\$215,127	61%
Liaison Support	Center Liaison Support	\$130,027	1	0.08	0.58	0.42	42%	\$130,027	\$10,836	\$75,849	\$54,178	42%
GRAND TOTAL		•						\$10,241,460	\$832,458	\$4,512,780	\$5,728,680	56%

FY08 Funding Status		Y08 Bill PPBE)*	FY07 tilization djustment	,	Adjusted FY08 Bill	IPA	AC's Submitted to Date	% Consumption of Funds Available for FY08**	Rem	aining FY08 Bill to be IPAC'd
Services	\$	8,331,460	\$ (260,214)	\$	8,071,246	\$	4,838,213	72%	\$	3,233,033
Payment of Training Purchases - INSTITUTIONAL	\$	1,560,000	\$ (500,960)	\$	1,059,040	\$	1,000,000	46%	\$	59,040
Payment of Training Purchases - AGENCY	\$	350,000	\$ (107,430)	\$	242,570	\$	38,402	92%	\$	204,168
Total	\$ 1	0,241,460	\$ (868,604)	\$	9,372,856	\$	5,876,615	67%	\$	3,496,241

### **HQ-OIG**

Functional Area	Service (Transition Month)	FY08 Rate	FY08 Projected Utilization	Current Month Actual Utilization	YTD Actual Utilization	Remaining Balance Utilization	% Remaining Balance	FY 08 Projected \$	Current Month Actual \$	YTD Actual \$	Remaining Balance \$	% Remaining \$
	Training Purchases Transaction Fee (Off-Site - July 06; On-Site July 07)	\$136	210	33	155	55	26%	\$28,572	\$4,490	\$21,089	\$7,483	26%
	Off-Site Training Purchases Cancellations	\$136		0	1			\$0	\$0	\$136	(\$136)	
	On-Site Training Purchases Transaction Fee <\$25K & COTS (July 07)	\$382						\$0	\$0	\$0	\$0	
	Payment of Training Purchases (Off-Site - July 06; On-Site - July 07)	\$1	200,000	38,845	144,839	55,161	28%	\$200,000	\$38,845	\$144,839	\$55,161	28%
	Total Procurement							\$228,572	\$43,335	\$166,064	\$62,508	27%

FY08 Funding Status	Y08 Bill (PPBE)	FY07 ilization justment	Ac	djusted FY08 Bill	AC's Submitted to Date	% Consumption of Funds Available for FY08**	Rem	naining FY08 Bill to be IPAC'd
Services	\$ 28,572	\$ 2,180	\$	30,752	\$ 28,287	81%	\$	2,465
Payment of Training Purchases	\$ 200,000	\$ 23,250	\$	322,483	\$ 255,816	62%	\$	66,667
Total	\$ 228,572	\$ 25,430	\$	353,235	\$ 284,103	64%	\$	69,132

<sup>\*\*</sup>This percentage is computed by dividing the "YTD Actual \$" by the "IPAC's Submitted to Date" minus the "FY07 Utilization Adjustment".

**JSC** 

Functional Area	Service (Transition Month)	FY08 Rate	FY08 Projected Utilization	Current Month Actual Utilization	YTD Actual Utilization	Remaining Balance Utilization	% Remaining Balance	FY 08 Projected S	Current Month Actual S	YTD Actual S	Remaining Balance S	% Remaining \$
Finance	Accounts Payable (July 08)	\$259	8,581	0	0	8,581	100.00%	\$2,221,871	\$0	\$0	\$2,221,871	100.00%
	Accounts Receivable (July 08)	\$241	1,695	0	0	1,695	100.00%	\$409,064	\$0	\$0	\$409,064	100.00%
	Payroll & Time Attendance Processing (May 06)	\$160	3,595	300	2,097	1,498	42%	\$576,755	\$48,063	\$336,440	\$240,315	42%
	Travel Services (PCS & Foreign-March 06; Domestic-June 06)	\$60	11,372	1,128	7,526	3,846	34%	\$687,394	\$68,183	\$454,918	\$232,476	34%
	Travel Rework (PCS, Foreign and Domestic)	\$60		0	0			\$0	\$0	\$0	\$0	
	PCS and Extended TDY Relocation Assistance (Oct 06)	\$1,977	85	20	69	16	19%	\$168,014	\$39,533	\$136,388	\$31,626	19%
	Total Finance Services							\$4,063,098	\$155,779	\$927,746	\$3,135,352	77%
Human Resources	Support to Personnel Programs (March 06)	\$165	3,595	300	2,097	1,498	42%	\$594,473	\$49,539	\$346,776	\$247,697	42%
	Employee Development and Training (July 06)	\$156	3,595	300	2,097	1,498	42%	\$562,032	\$46,836	\$327,852	\$234,180	42%
	Employee Benefits (March 06)	\$126	3,595	300	2,097	1,498	42%	\$451,790	\$37,649	\$263,544	\$188,246	42%
	HR & Training Information Systems (July 07)	\$113	3,595	300	2,097	1,498	42%	\$407,954	\$33,996	\$237,973	\$169,981	42%
	Personnel Action Processing and Record Keeping (Jan 08)**	\$92	5,520	270	631	4,889	89%	\$508,147	\$24,855	\$58,087	\$450,060	89%
	SES Case Documentation (April 06)	\$10,201	18	0	9	9	50%	\$183,622	\$0	\$91,811	\$91,811	50%
	Total Human Resources Services							\$2,708,017	\$192,876	\$1,326,043	\$1,381,974	51%
Procurement	Procurement Processing and Other Admin Services (March 06)	\$238	3,595	300	2,097	1498	42%	\$856,426	\$71,369	\$499,582	\$356,844	42%
	Grants (Oct 06)	\$3,453	125	7	24	101	81%	\$431,598	\$24,169	\$82,867	\$348,731	81%
	SBIR/ STTR (Oct 07)	\$5,642	37	0	39	(2)	0%	\$208,765	\$0	\$220,050	(\$11,285)	0%
	Off-Site Training Purchases Transaction Fee (July 06)	\$136	1,401	222	1,187	214	15%	\$190,615	\$30,205	\$161,499	\$29,116	15%
	Off-Site Training Purchases Cancellations	\$136		6	22			\$0	\$816	\$2,993	(\$2,993)	
	On-Site Training Purchases Transaction Fee <\$25K & COTS (July 07)	\$382	125	7	64	61	49%	\$47,787	\$2,676	\$24,467	\$23,320	49%
	On-Site Training Purchases Transaction Fee >\$25K & Non- COTS (July 07)	\$1,018	2	7	27	(25)	0%	\$2,036	\$7,127	\$27,488	(\$25,452)	0%
	Total Procurement Services							\$1,737,227	\$136,362	\$1,018,946	\$718,281	41%
Training Purchases \$	Payment of Training Purchases (Off-Site - July 06; On-Site - July 07)	\$1	2,990,500	255,725	1,852,839	1,137,661	38%	\$2,990,500	\$255,725	\$1,852,839	\$1,137,661	38%
Liaison Support	Center Liaison Support	\$130,027	1	0.08	0.58	0.42	42%	\$130,027	\$10,836	\$75,849	\$54,178	42%
GRAND TOTAL								\$11,628,869	\$751,577	\$5,201,423	\$6,427,446	55%

FY08 Funding Status			U	FY07 tilization			ΙP	AC's Submitted	% Consumption of Funds	Remaining FY08 Bill to	o be
	FY08	Bill (PPBE)*	A	djustment	Ad	justed FY08 Bill		to Date	Available for FY08**	IPAC'd	
Services	\$	8,638,369	\$	(97,402)	\$	8,540,967	\$	5,661,510	58%	\$ 2,879	9,457
Payment of Training Purchases	\$	2,990,500	\$	207,648	\$	3,198,148	\$	2,201,315	93%	\$ 996	6,833
Total	\$	11,628,869	\$	110,246	\$	11,739,115	\$	7,862,825	67%	\$ 3,876	6,290

<sup>\*</sup>The FY08 PPBE Bill for Services includes an upward adjustment of \$432,536 to accommodate the Agency-directed delay in the AP/AR/FBWT transition.

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Functional Area	Service (Transition Month)	FV 08 Rate	FY08 Projected Utilization	Current Month Actual Utilization	YTD Actual Utilization	Remaining Balance Utilization	% Remaining Balance	FY 08 Projected \$	Current Month Actual S	YTD Actual \$	Remaining Balance S	% Remaining \$
Finance	Accounts Payable (May 08)	\$259	2,740	0	0	2,740	100.00%	\$709,501	\$0	\$0	\$709,501	100.00%
	Accounts Receivable (May 08)	\$241	837	0	0	837	100.00%	\$201,891	\$0	\$0	\$201,891	100.00%
	Payroll & Time Attendance Processing (May 06)	\$160	2,301	192	1,342	959	42%	\$369,155	\$30,763	\$215,341	\$153,815	42%
	Travel Services (PCS & Foreign-March 06; Domestic-June 06)	\$60	5,118	577	3,793	1,325	26%	\$309,363	\$34,877	\$229,272	\$80,091	26%
	Travel Rework (PCS, Foreign and Domestic)	\$60		0	0			\$0	\$0	\$0	\$0	
	PCS and Extended TDY Relocation Assistance (Oct 06)	\$1,977	24	3	54	(30)	0%	\$47,439	\$5,930	\$106,738	(\$59,299)	0%
	Total Finance Services							\$1,637,350	\$71,570	\$551,351	\$1,085,999	66%
Human Resources	Support to Personnel Programs (March 06)	\$165	2,301	192	1,342	959	42%	\$380,495	\$31,708	\$221,956	\$158,540	42%
	Employee Development and Training (July 06)	\$156	2,301	192	1,342	959	42%	\$359,732	\$29,978	\$209,844	\$149,888	42%
	Employee Benefits (March 06)	\$126	2,301	192	1,342	959	42%	\$289,171	\$24,098	\$168,683	\$120,488	42%
	HR & Training Information Systems (July 07)	\$113	2,301	192	1,342	959	42%	\$261,113	\$21,759	\$152,316	\$108,797	42%
	Personnel Action Processing and Record Keeping (Jan 08)**	\$92	4,080	170	431	3,649	89%	\$375,587	\$15,649	\$39,676	\$335,911	89%
	SES Case Documentation (April 06)	\$10,201	5	0	2	3	60%	\$51,006	\$0	\$20,402	\$30,604	60%
	Total Human Resources Services							\$1,717,104	\$123,192	\$812,877	\$904,227	53%
Procurement	Procurement Processing and Other Admin Services (March 06)	\$238	2,301	192	1,342	959	42%	\$548,160	\$45,680	\$319,760	\$228,400	42%
	Grants (Oct 06)	\$3,453	10	0	9	1	10%	\$34,528	\$0	\$31,075	\$3,453	10%
	SBIR/ STTR (Oct 07)	\$5,642	26	0	8	18	69%	\$146,700	\$0	\$45,138	\$101,561	69%
	Off-Site Training Purchases Transaction Fee (July 06)	\$136	1,901	144	873	1,028	54%	\$258,644	\$19,592	\$118,777	\$139,866	54%
	Off-Site Training Purchases Cancellations	\$136		1	22			\$0	\$136	\$2,993	(\$2,993)	
	On-Site Training Purchases Transaction Fee <\$25K & COTS (July 07)	\$382	282	4	37	245	87%	\$107,807	\$1,529	\$14,145	\$93,662	87%
	On-Site Training Purchases Transaction Fee >\$25K & Non- COTS (July 07)	\$1,018	6	0	2	4	67%	\$6,108	\$0	\$2,036	\$4,072	67%
	Total Procurement Services							\$1,101,947	\$66,937	\$533,925	\$568,022	52%
Training Purchases \$	Payment of Training Purchases (Off-Site - July 06; On-Site - July 07)	\$1	2,983,000	136,491	1,379,203	1,603,797	54%	\$2,983,000	\$136,491	\$1,379,203	\$1,603,797	54%
Liaison Support	Center Liaison Support	\$130,027	1	0.08	0.58	0.42	42%	\$130,027	\$10,836	\$75,849	\$54,178	42%
GRAND TOTAL								\$7,569,428	\$409,026	\$3,353,205	\$4,216,223	56%

FY08 Funding Status	FY0	8 Bill (PPBE)*		FY07 tilization liustment	Ac	diusted FY08 Bill	AC's Submitted to Date	% Consumption of Funds Available for FY08**	R	emaining FY08 Bill to be IPAC'd
Services	\$	4,586,428	_	15,890		4,602,318	3,073,509		\$	1,528,809
Payment of Training Purchases	\$	2,983,000	\$	101,540	\$	3,084,540	\$ 2,090,207	69%	\$	994,333
Total	\$	7,569,428	\$	117,430	\$	7,686,858	\$ 5,163,716	66%	\$	2,523,142

<sup>\*</sup>The FY08 PPBE Bill for Services includes an upward adjustment of \$142,159 to accommodate the Agency-directed delay in the AP/AR/FBWT transition.

RELEASED - Printed documents may be obsolete; validate prior to use.

#### **LARC**

Functional Area	Service (Transition Month)	FY08 Rate	FY08 Projected Utilization	Current Month Actual Utilization	YTD Actual Utilization	Remaining Balance Utilization	% Remaining Balance	FY 08 Projected S	Current Month Actual \$	YTD Actual S	Remaining Balance \$	% Remaining \$
Functional Area Finance	Accounts Payable (May 08)	\$259	3,809	0	0	3.809	100.00%	\$986.308	\$0	\$0	\$986.308	100.00%
rmance	Accounts Receivable (May 08)	\$239	1,110	0	0	1,110	100.00%	\$267,804	\$0 \$0	\$0	\$267,804	100.00%
	Payroll & Time Attendance Processing (May 06)	\$160	2,096	175	1,223	873	42%	\$336,266	\$28,022	\$196,155	\$140,111	42%
	Travel Services (PCS & Foreign-March 06; Domestic-June 06)	\$60	8,812	792	5,141	3,671	42%	\$532,652	\$47,873	\$310,754	\$221,898	42%
	Travel Rework (PCS, Foreign and Domestic)	\$60		0	0	1		\$0	\$0	\$0	\$0	
	PCS and Extended TDY Relocation Assistance (Oct 06)	\$1,977	23	2	15	8	35%	\$45,463	\$3,953	\$29,649	\$15,813	35%
	Total Finance Services							\$2,168,492	\$79,849	\$536,559	\$1,631,934	75%
Human Resources	Support to Personnel Programs (March 06)	\$165	2,096	175	1,223	873	42%	\$346,597	\$28,883	\$202,181	\$144,415	42%
	Employee Development and Training (July 06)	\$156	2,096	175	1,223	873	42%	\$327,683	\$27,307	\$191,148	\$136,534	42%
	Employee Benefits (March 06)	\$126	2,096	175	1,223	873	42%	\$263,408	\$21,951	\$153,655	\$109,753	42%
	HR & Training Information Systems (July 07)	\$113	2,096	175	1,223	873	42%	\$237,850	\$19,821	\$138,746	\$99,104	42%
	Personnel Action Processing and Record Keeping (Jan 08)**	\$92	2,769	130	223	2,546	92%	\$254,902	\$11,967	\$20,528	\$234,374	92%
	SES Case Documentation (April 06)	\$10,201	9	0	3	6	67%	\$91,811	\$0	\$30,604	\$61,207	67%
	Total Human Resources Services		1					\$1,522,250	\$109,929	\$736,862	\$785,388	52%
Procurement	Procurement Processing and Other Admin Services (March 06)	\$238	2,096	175	1,223	873	42%	\$499,323	\$41,610	\$291,272	\$208,051	42%
	Grants (Oct 06)	\$3,453	50	6	57	(7)	0%	\$172,639	\$20,717	\$196,809	(\$24,169)	0%
	SBIR/ STTR (Oct 07)	\$5,642	35	0	31	4	11%	\$197,481	\$0	\$174,911	\$22,569	11%
	Off-Site Training Purchases Transaction Fee (July 06)	\$136	1,452	133	941	511	35%	\$197,554	\$18,096	\$128,029	\$69,525	35%
	Off-Site Training Purchases Cancellations	\$136		3	32			\$0	\$408	\$4,354	(\$4,354)	
	On-Site Training Purchases Transaction Fee <\$25K & COTS (July 07)	\$382	50	4	15	35	70%	\$19,115	\$1,529	\$5,734	\$13,380	70%
	On-Site Training Purchases Transaction Fee >\$25K & Non- COTS (July 07)	\$1,018	2	0	5	(3)	0%	\$2,036	\$0	\$5,090	(\$3,054)	0%
	Total Procurement Services							\$1,088,148	\$82,360	\$806,200	\$281,948	26%
Training Purchases \$	Payment of Training Purchases (Off-Site - July 06; On-Site - July 07)	\$1	1,041,675	143,802	1,156,267	(114,592)	0%	\$1,041,675	\$143,802	\$1,156,267	(\$114,592)	0%
Liaison Support	Center Liaison Support	\$130,027	1	0.08	0.58	0.42	42%	\$130,027	\$10,836	\$75,849	\$54,178	42%
GRAND TOTAL								\$5,950,593	\$426,775	\$3,311,736	\$2,638,857	44%
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Note: Utilization Rates are consistent with the SLA which are displayed in whole dollars.

FY08 Funding Status	FY08	B Bill (PPBE)*	_	FY07 Itilization djustment	Ad	ljusted FY08 Bill	AC's Submitted to Date	% Consumption of Funds Available for FY08**	Re	emaining FY08 Bill to be IPAC'd
Services	\$	4,908,918	\$	180,613	\$	5,089,531	\$ 3,453,226	66%	\$	1,636,305
Payment of Training Purchases	\$	1,041,675	\$	(705,645)	\$	836,030	\$ 500,000	96%	\$	336,030
Total	\$	5,950,593	\$	(525,032)	\$	5,925,561	\$ 3,953,226	74%	\$	1,972,335

<sup>\*</sup>The FY08 PPBE Bill for Services includes an upward adjustment of \$196,893 to accommodate the Agency-directed delay in the AP/AR/FBWT transition.

RELEASED Printed documents may be obsolete: Validate prior to tase Date" minus the "FY07 Utilization Adjustment".

#### **MSFC**

Functional Area	Service (Transition Month)	FY08 Rate	FY08 Projected Ufilization	Current Month Actual Utilization	YTD Actual Utilization	Remaining Balance Utilization	% Remaining Balance	FY 08 Projected S	Current Month Actual \$	YTD Actual \$	Remaining Balance S	% Remaining \$
Finance	Accounts Payable (Feb 08)	\$259	4,454	664	1,901	2,553	57.32%	\$1,153,263	\$171,926	\$492,216	\$661,047	57.32%
	Accounts Receivable (Feb 08)	\$241	981	204	491	490	49.93%	\$236,608	\$49,219	\$118,463	\$118,145	49.93%
	Payroll & Time Attendance Processing (May 06)	\$160	2,661	222	1,552	1,109	42%	\$426,911	\$35,576	\$249,031	\$177,880	42%
	Travel Services (PCS & Foreign-March 06; Domestic-June 06)	\$60	9,699	806	5,601	4,098	42%	\$586,257	\$48,720	\$338,559	\$247,699	42%
	Travel Rework (PCS, Foreign and Domestic)	\$60		0	0			\$0	\$0	\$0	\$0	
	PCS and Extended TDY Relocation Assistance (Oct 06)	\$1,977	42	21	47	(5)	0%	\$83,018	\$41,509	\$92,902	(\$9,883)	0%
	Total Finance Services					, ,		\$2,486,058	\$346,950	\$1,291,171	\$1,194,887	48%
Human Resources	Support to Personnel Programs (March 06)	\$165	2,661	222	1,552	1,109	42%	\$440,025	\$36,669	\$256,682	\$183,344	42%
	Employee Development and Training (July 06)	\$156	2,661	222	1,552	1,109	42%	\$416,013	\$34,668	\$242,674	\$173,339	42%
	Employee Benefits (March 06)	\$126	2,661	222	1,552	1,109	42%	\$334,412	\$27,868	\$195,074	\$139,338	42%
	HR & Training Information Systems (July 07)	\$113	2,661	222	1,552	1,109	42%	\$301,966	\$25,164	\$176,147	\$125,819	42%
	Personnel Action Processing and Record Keeping (Jan 08)**	\$92	3,795	184	358	3,437	91%	\$349,351	\$16,938	\$32,956	\$316,395	91%
	SES Case Documentation (April 06)	\$10,201	11	0	6	5	45%	\$112,213	\$0	\$61,207	\$51,006	45%
	Total Human Resources Services							\$1,953,981	\$141,306	\$964,739	\$989,241	51%
Procurement	Procurement Processing and Other Admin Services (March 06)	\$238	2,661	222	1,552	1109	42%	\$633,922	\$52,827	\$369,788	\$264,134	42%
	Grants (Oct 06)	\$3,453	44	2	6	38	86%	\$151,922	\$6,906	\$20,717	\$131,206	86%
	SBIR/STTR (Oct 07)	\$5,642	26	0	17	9	35%	\$146,700	\$0	\$95,919	\$50,781	35%
	Off-Site Training Purchases Transaction Fee (July 06)	\$136	2,159	93	577	1,582	73%	\$293,746	\$12,653	\$78,505	\$215,242	73%
	Off-Site Training Purchases Cancellations	\$136		3	22			\$0	\$408	\$2,993	(\$2,993)	
	On-Site Training Purchases Transaction Fee <\$25K & COTS (July 07)	\$382	62	10	37	25	40%	\$23,702	\$3,823	\$14,145	\$9,557	40%
	On-Site Training Purchases Transaction Fee >\$25K & Non- COTS (July 07)	\$1,018	49	1	1	48	98%	\$49,886	\$1,018	\$1,018	\$48,868	98%
	Total Procurement Services							\$1,299,879	\$77,635	\$583,084	\$716,794	55%
Training Purchases \$	Payment of Training Purchases (Off-Site - July 06; On-Site - July 07)	\$1	2,320,000	228,394	960,087	1,359,913	59%	\$2,320,000	\$228,394	\$960,087	\$1,359,913	59%
Liaison Support	Center Liaison Support	\$130,027	1	0.08	0.58	0.42	42%	\$130,027	\$10,836	\$75,849	\$54,178	42%
GRAND TOTAL								\$8,189,945	\$805,121	\$3,874,931	\$4,315,014	53%

FY08 Funding Status	FY08 Bill (PPBE)*	FY07 Utilization Adjustment	Adjusted FY08 Bill		% Consumption of Funds Available for FY08**	Remaining FY08 Bill to be IPAC'd
Services	\$ 5,869,944	\$ (1,476,580)	\$ 4,393,364	\$ 2,466,716	74%	\$ 1,926,648
Payment of Training Purchases	\$ 2,320,000	\$ (320,977)	\$ 1,999,023	\$ 645,690	99%	\$ 1,353,333
Total	\$ 8,189,944	\$ (1,797,557)	\$ 6,392,387	\$ 3,112,406	79%	\$ 3,279,981

<sup>\*</sup>The FY08 PPBE Bill for Services includes an upward adjustment of \$225,884 to accommodate the Agency-directed delay in the AP/AR/FBWT transition.

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Functional Area	Service (Transition Month)	FY08 Rate	FY08 Projected Utilization	Current Month Actual Utilization	YTD Actual Utilization	Remaining Balance Utilization	% Remaining Balance	FY 08 Projected \$	Current Month Actual \$	YTD Actual \$	Remaining Balance \$	% Remaining \$
Finance	Accounts Payable (Feb 08)	\$259	777	116	389	388	49.91%	\$201,100	\$30,035	\$100,722	\$100,378	49.91%
	Accounts Receivable (Feb 08)	\$241	2,294	393	985	1,309	57.06%	\$553,470	\$94,819	\$237,650	\$315,819	57.06%
	Payroll & Time Attendance Processing (May 06)	\$160	327	27	191	136	42%	\$52,461	\$4,372	\$30,602	\$21,859	42%
	Travel Services (PCS & Foreign-March 06; Domestic-June 06)	\$60	1,249	114	678	571	46%	\$75,497	\$6,891	\$40,982	\$34,515	46%
	Travel Rework (PCS, Foreign and Domestic)	\$60		0	0			\$0	\$0	\$0	\$0	
	PCS and Extended TDY Relocation Assistance (Oct 06)	\$1,977	3	1	8	(5)	0%	\$5,930	\$1,977	\$15,813	(\$9,883)	0%
	Total Finance Services	·						\$888,458	\$138,093	\$425,770	\$462,688	52%
Human Resources	Support to Personnel Programs (March 06)	\$165	327	27	191	136	42%	\$54,073	\$4,506	\$31,543	\$22,530	42%
	Employee Development and Training (July 06)	\$156	327	27	191	136	42%	\$51,122	\$4,260	\$29,821	\$21,301	42%
	Employee Benefits (March 06)	\$126	327	27	191	136	42%	\$41,095	\$3,425	\$23,972	\$17,123	42%
	HR & Training Information Systems (July 07)	\$113	327	27	191	136	42%	\$37,107	\$3,092	\$21,646	\$15,461	42%
	Personnel Action Processing and Record Keeping (Jan 08)**	\$92	475	22	69	406	85%	\$43,726	\$2,025	\$6,352	\$37,375	85%
	SES Case Documentation (April 06)	\$10,201	4	0	0	4	100%	\$40,805	\$0	\$0	\$40,805	100%
	Total Human Resources Services	·						\$267,928	\$17,308	\$113,334	\$154,595	58%
Procurement	Procurement Processing and Other Admin Services (March 06)	\$238	327	27	191	136	42%	\$77,900	\$6,492	\$45,442	\$32,458	42%
	Grants (Oct 06)	\$3,453	11	0	2	9	82%	\$37,981	\$0	\$6,906	\$31,075	82%
	SBIR/ STTR (Oct 06)	\$5,642	10	1	10	0	0%	\$56,423	\$5,642	\$56,423	\$0	0%
	Off-Site Training Purchases Transaction Fee (July 06)	\$136	238	11	109	129	54%	\$32,381	\$1,497	\$14,830	\$17,551	54%
	Off-Site Training Purchases Cancellations	\$136		0	6			\$0	\$0	\$816	(\$816)	
	On-Site Training Purchases Transaction Fee <\$25K & COTS (July 07)	\$382	33	0	3	30	91%	\$12,616	\$0	\$1,147	\$11,469	91%
	On-Site Training Purchases Transaction Fee >\$25K & Non- COTS (July 07)	\$1,018	2	0	0	2	100%	\$2,036	\$0	\$0	\$2,036	100%
	Total Procurement Services							\$219,337	\$13,631	\$125,564	\$93,773	43%
Training Purchases \$	Payment of Training Purchases (Off-Site - July 06; On-Site - July 07)	\$1	304,100	1,450	148,205	155,895	51%	\$304,100	\$1,450	\$148,205	\$155,895	51%
Liaison Support	Center Liaison Support	\$130,027	1	0.00	0.25	0.75	75%	\$130,027	\$0	\$32,507	\$97,520	75%
GRAND TOTAL								\$1,809,851	\$170,483	\$845,379	\$964,472	53%

FY08 Funding Status	FY08	Bill (PPBE)*	Uti	FY07 ilization ustment	Adjust	ed FY08 Bill	AC's Submitted to Date	% Consumption of Funds Available for FY08**	Rema	aining FY08 Bill to be IPAC'd
Services	\$	1,505,751	\$ (	(175,034)	\$	1,330,717	\$ 615,994	88%	\$	714,723
Payment of Training Purchases	\$	304,100	\$	33,840	\$	337,940	\$ 276,709	61%	\$	61,231
Total	\$	1,809,851	\$ (	(141,194)	\$	1,668,657	\$ 892,703	82%	\$	775,954

# **Special Projects**

Center	Project	Funding Received	Current Month Cost	ITD Cost	Remaining Balance	% Remaining Balance
HQ-OCIO	Enterprise License Management	\$434,500	\$48,278	\$48,278	\$386,222	89%
HQ-PAE	OCFO Red Book Scanning	\$ 74,905	\$22,472	\$22,472	\$ 52,434	70%